

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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No. 5613 /F, dated Bhubaneswar the 10th March, 2015  
FIN-TRY-BT-0002-2015

From

Sri R. Balakrishnan, IAS  
Additional Chief Secretary to Government

To

The Additional Chief Secretary to Government/  
Principal Secretary to Government/  
Commissioner-cum-Secretary to Government/  
Secretary to Government/  
All Heads of Departments

Sub: Advance online distribution of allotments through the Odisha Treasury Portal by all Departments to Controlling Officers and from Controlling Officers to DDOs/ Divisions/ Projects during the financial year 2015-16

Madam/Sir,

I am directed refer to the subject mentioned above and to say that the Budget for 2015-16 has been laid in the Odisha Legislative Assembly. However, expenditure can be incurred only after the Appropriation Bill is enacted and confirmation to this effect is communicated by Finance Department.

2. The provision made in the Budget will be made available in the Budget Interface and work expenditure module of Odisha Treasury Portal ([www.odishatreasury.gov.in](http://www.odishatreasury.gov.in)) enabling Administrative Departments to distribute the allotments to their Controlling Officers from 15<sup>th</sup> March, 2015 onwards. The Controlling Officers in turn would be able to distribute the provisions allotted to them by the Administrative Departments to their DDOs by 20-03-2015.

3. If any official from the Administrative Department or office of the Controlling officer is required to be trained in e-distribution of budgetary allocation, necessary training will be provided for him in the Nerve Centre of the Directorate of Treasuries. Concerned officials may be deputed for such training with prior intimation to the Directorate.

4. The entire process of distribution of allotment under Budget should be completed on or before 31<sup>st</sup> March, 2015 in order to enable the treasuries/ Sub-

Treasuries to process the claims pertaining to the next financial year. However, sanction and release of funds from the Budget 2015-16 would be regulated by specific instructions of Finance Department to be issued in this regard.

5. It is the responsibility of the Administrative Departments and Controlling Officers to ensure distribution of budgetary allocation within the timeline indicated above. The Controlling officers are required to distribute the DDO wise budget allotment online through the iOTMS after which the DDOs concerned can view and download the allotment issued to them from the Odisha Treasury Portal.

This may kindly be treated as MOST URGENT.

Yours faithfully,

  
Additional Chief Secretary to Government

Memo No. 5614 /F, dated 10.3.2015

Copy forwarded to all the Controlling Officers for information and necessary action.

  
Joint Secretary to Government

Memo No. 5615 /F, dated 10.3.2015

Copy forwarded to the Director of Treasuries and Inspection, Odisha, Bhubaneswar for information and necessary action.

  
Joint secretary to Government

Memo No. 5616 /F, dated 10.3.2015

Copy forwarded to all Branches for information and necessary action.

  
Joint secretary to Government

Memo No. 5617 /F, dated 10.3.2015

Copy forwarded to all officers of Finance Department for information and necessary action

  
Joint Secretary to Government

Memo No. 5618 /F, dated 10.3.2015

Copy forwarded to the heads of Portal group, I.T. Centre, Secretariat, Odisha for information and necessary action.

He/ She is requested to launch this circular regarding distribution of Budget allotment for incurring expenditure for the financial year 2015-16 in the Website ([www.odisha.gov.nic.in/finance/index.htm](http://www.odisha.gov.nic.in/finance/index.htm)) of Finance Department for information of all Departments and Controlling Officers.

  
Joint Secretary to Government