



Public Services under Odisha Right to Public Services Act (ORTPS)-2012 of Department of Agriculture and Farmers' Empowerment

Sl. No.	Name of Public Service	Given Time limit	Designated Officer	Appellate Authority	Revisional Authority
(1)	(2)	(3)	(4)	(5)	(6)
Services under Directorates					
1	Seed License	45 days	DAO/ JDA (F&S)	DDA/ ADA (Extn.)	DA&FP (O)
2	Fertiliser License	45 days	DAO/ JDA (F&S)	DDA/ ADA (Extn.)	DA&FP (O)
3	Pesticide License	45 days	DAO/ JDA (F&S)	DDA/ ADA (Extn.)	DA&FP (O)
4	Soil Health Card	45 days	AAO	DAO	DDA
5	Seed License by Directorate of Horticulture	45 days	Dy. Director of Horticulture (Headquarters)	Additional Director (Horticulture), O/o the Director, Horticulture	Director of Horticulture, Odisha
6	Fruit Nursery License by Directorate of Horticulture	60 days	Dy. Director of Horticulture (Headquarters)	Additional Director (Horticulture), O/o the Director, Horticulture	Director of Horticulture, Odisha
Services under Odisha University of Agriculture and Technology (OUAT)					
7	Issue of Provisional Certificates	7 days	Controller of Exam. of the University Concerned	Registrar of the University Concerned	Vice-Chancellor of the University Concerned
8	Issue of Transcript/ Mark Sheet	15 days	Controller of Exam. of the University Concerned	Registrar of the University Concerned	Vice-Chancellor of the University Concerned
9	Issue of Degree Certificates after Convocation	60 days	Controller of Exam. of the University Concerned	Registrar of the University Concerned	Vice-Chancellor of the University Concerned
10	Issue of Migration Certificates	7 days	Controller of Exam. of the University Concerned	Registrar of the University Concerned	Vice-Chancellor of the University Concerned



11	Issue of Duplicate Certificates	30 days	Controller of Exam. of the University Concerned	Registrar of the University Concerned	Vice-Chancellor of the University Concerned
12	Issue of Duplicate Migration Certificates	5 days	Controller of Exam. of the University Concerned	Registrar of the University Concerned	Vice-Chancellor of the University Concerned
13	Issue of Old Degree Certificates	2 days	Controller of Exam. of the University Concerned	Registrar of the University Concerned	Vice-Chancellor of the University Concerned
14	Verification of Provisional Certificate/ Degree Certificates	15 days	Controller of Exam. of the University Concerned	Registrar of the University Concerned	Vice-Chancellor of the University Concerned
15	Correction of Degree Certificates	15 days	Controller of Exam. of the University Concerned	Registrar of the University Concerned	Vice-Chancellor of the University Concerned