



INSTITUTE ON MANAGEMENT OF AGRICULTURAL EXTENSION (IMAGE)
(AN AUTONOMOUS INSTITUTE OF GOVERNMENT OF ODISHA)

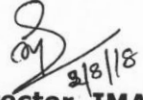
Siripur, BHUBANESWAR-751003, Odisha

Ph. - (0674) 2562151, Fax - 2561879, E-mail : imagebbsr@rediffmail.com

**Expression of Interest for engagement of Agency for Third Party Monitoring
& Evaluation of RKVY Projects for the year 2015-16 & 2016-17**

Institute on Management of Agricultural Extension, here in after known as IMAGE, an Autonomous Society under the Government of Odisha, established under Indian Society Act, 1860 invites Expression of Interest from credible organizations with experience and expertise in concurrent monitoring and evaluation of Agriculture and Allied Projects. Prospective Bidders who fulfill the basic requirements may send their technical and financial bids in two separate sealed envelopes together sealed in a third envelope super scribed as "Bid for 3rd Party Monitoring and Evaluation of RKVY Projects for the Year 2015-16 and 2016-17" by (Name of the Bidder) till **30.08.2018 (up to 4:00 PM)** to the Director IMAGE, Siripur, Bhubaneswar, Odisha ,751003.

The tender document may be obtained from the office of the IMAGE at Siripur on payment of **Rs.1,000/-** in cash/ bank draft drawn in favour of the Director IMAGE payable at Bhubaneswar latest by **15.00 hours of 29.08.2018** The tender document may also be downloaded from the website /Odisha Government Portal www.odisha.gov.in. However, in the event of tender document being downloaded, a bank draft for **Rs. 1,000/-** must be submitted along with the technical bid document failing which the bid is liable to be rejected.


Director, IMAGE

INVITATION

Institute on Management of Agricultural Extension, here in after known as IMAGE, an Autonomous Society under the Government of Odisha, established under Indian Society Act, 1860 invites Expression of Interest from credible organizations with experience and expertise in concurrent monitoring and evaluation of Agriculture and Allied Projects. Prospective Bidders who fulfill the basic requirements may send their technical and financial bids in two separate sealed envelopes together sealed in a third envelope super scribed as "Bid for 3rd Party Monitoring and Evaluation of RKVY Projects for the Year 2015-16 and 2016-17" by (Name of the Bidder) till 30.08.2018 (up to 4:00 PM) to the Director IMAGE, Siripur, Bhubaneswar, Odisha ,751003.

The tender document may be obtained from the office of the IMAGE at Siripur on payment of Rs.1,000/- in cash/ bank draft drawn in favour of the Director IMAGE payable at Bhubaneswar latest by 15.00 hours of 29.08.2018. The tender document may also be downloaded from the website /Odisha Government Portal www.odisha.gov.in. However, in the event of tender document being downloaded, a bank draft for Rs.10,000/- must be submitted along with the technical bid document failing which the bid is liable to be rejected.

CONTENTS OF TENDER DOCUMENT

SI. No	Description of contents	Page Number
1	Introduction and contents	1
2	Tender dates, EMD,	2
3	Undertaking	3
4	Scope of work and general instruction for service providers	
5	Terms of Reference (ToR)	
6	List of Projects under RKVY 2015-16 and 2016-17 to be monitored and evaluated	Schedule-I,
9	Tender Application - Technical Bid	
10	Tender Application - Financial Bid	
12	Agreement	

Tender Specification for

ENGAGEMENT OF

AGENCY FOR 3^{R13} PARTY MONITORING AND EVALUATION OF RKVY PROJECTS FOR
THE YEAR 2015-16 and 2016-17

INSTITUTE ON MANAGEMENT OF AGRICULTURAL EXTENSION (IMAGE)

SIRIPUR Bhubaneswar.ODISHA.

Tender/ EOI Call Notice No. : Dtd. / /2018
Type of Tender : 3rd party evaluation
Issued to : M/s.
Cost of Tender/ EOI Paper : **Rs.1,000/-**
EMD : **Rs.10,000/-**
DD No/M.R No/Date : For EMD
For Bid cost
Date of Receipt : **Dtd. 30.08.2018 up to 16.00 Hrs.**
Date of Opening : **Dtd. 30.08.2018 at 16.30 Hrs.**
Date of Sale / Downloading : **Dtd. From10.08.2018 to**
Dtd. 29.08.2018 (up to 15.00 hours)

UNDERTAKING-Annex-I

Sir

1. After careful examination of the above scope, nature and volume of services with the general conditions referred therein, we hereby offer to conduct monitoring and evaluation of RKVY projects of 2015-16 and 2016-17 covered therein complete in all respects at the rate quoted in attached schedule of prices of the tender.
2. Our offer shall be valid up to a period of 12 complete months inclusive of Sundays & holidays from the date of agreement.
3. We hereby undertake to have the certificates attached along with the requisite documents in the tender and to provide inclusive services at destinations to be prescribed by the tendering authority.
4. We hereby guarantee the correctness of the particulars given in the tender, supported with necessary undertakings in shape of affidavits and reports from concerned authorities.
5. We certify to have purchased a copy of the tender papers by remitting Rs. _____ (Rupees _____) only by cash/DD and this has been acknowledged by you in your Money Receipt No. _____ dated _____
6. We agree to furnish the EMD in the manner to be decided by your competent authority.

Thanking You.

Yours faithfully,

(Signature & Seal)

Note : This form should be duly filled in by the bidder and returned to the Director IMAGE , Siripur , Bhubaneswar - 751 012 along with the tender.

**TENDER FOR 3RD PARTY MONITORING AND EVALUATION OF RKVY
PROJECTS OF 2015-16 and 2016-17
OF DEPARTMENT OF AGRICULTURE AND FARMERS' EMPOWERMENT,
GOVERNMENT OF ODISHA**

DISCLAIMER comprehensive

The information contained in this Tender document provided by or on behalf of (IMAGE) to **the Bidder organizations**, are based on the terms and conditions set out in this Tender Document. The purpose of this document is to supply information that may be useful to bidder companies in making their offers pursuant to the "Tender **Document**". The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. IMAGE, its employees make no representation or warranty and shall have no liability to any company/person, including any Bidder under any law, statute, rules or regulations or tort, for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this tender document or otherwise. IMAGE may in its absolute discretion reserves the right to reject, cancel, terminate, change or modify all or any part of the Tender at any time without assigning any reason whatsoever or providing any notice and without accepting any liability for the same. The organization interested to compete shall bear all its costs associated with or relating to the tender for Tender. Submission of Proposal document by the bidder shall be deemed to have been done after careful study and examination of the document. The proposal should be responsive and complete in all respects.

INTRODUCTION

National Development Council (NDC) in its meeting held on 29th May, 2007 observed that a special Additional Central Assistance (ACA) Scheme be introduced to incentivize states to draw up comprehensive agriculture development plans taking into account the agro climatic conditions, natural resources and technology for ensuring more inclusive and integrated development of agriculture and allied sectors. In pursuance to aforesaid observation and in consultation with the Planning Commission, Department of Agriculture and Cooperation (DAC), Ministry of Agriculture, Govt. of India launched Rashtriya Krishi Vikas Yojana (RKVY) during 2007-08.

In Odisha it was implemented from Rabi 2007-08. Agriculture & FE Deptt, Govt. of Odisha, Bhubaneswar is the Nodal Deptt. for implementation and monitoring of the scheme. For administrative convenience the State Govt. has identified IMAGE, Siripur, Bhubaneswar as Nodal Agency. Govt. in Agril& FE Deptt. releases the funds to IMAGE & in turn IMAGE releases funds to various implementing agencies. The State Level Sanctioning Committee (SLSC) under the Chairmanship of the Chief Secretary Odisha approves the projects of different implementing agencies.

Basic feature of RKVY

1. To incentivize the States so as to increase public investment in Agriculture and Allied Sectors.
2. To provide flexibility and autonomy to States in the process of planning and executing Agriculture and allied sector schemes.
3. To ensure the preparation of agriculture plans for the Districts and the States based on Agro-climatic conditions, availability of technology and natural resources.
4. To ensure that the local needs / crops / priorities are better reflected in the agricultural plans of the States.
5. To achieve the goal of reducing the yield gaps in important crops, through focused interventions.
6. To maximize return to the farmers in Agriculture and allied sectors.
7. To bring about quantifiable changes in the production and productivity of various components of Agriculture and allied sectors by addressing them in a holistic manner.

Monitoring & Evaluation of RKVY Projects

Twenty-five percent (25%) of the projects sanctioned by the state in each year under three streams e.g. RKVY (Production Growth), RKVY (Infrastructure & Assets) & RKVY (Sub-Schemes) shall have to be compulsorily taken up for the third party monitoring and evaluation by the implementing states. The State Govt. is at liberty to choose any reputed organization for conducting the monitoring and evaluation work in their state. Requisite fees / cost towards monitoring and evaluation will be met by the State Govt. from the 1% allocation retained by them for administrative expenses.

The Govt. of Odisha in Agril& FE Deptt.intends to engage an organization as independent 3rd party to take up monitoring and evaluation of selected 26 projects under RKVY for the year 2015-16 and 20 nos. of projects for the year 2016-17 to ensure the interventions as proposed are being implemented in the field properly. The monitoring and evaluation exercise is aimed at studying the service delivery mechanisms, actual maintenance of assets, extent of adoption by famers, constraints & issues, remedial measures etc so that the intended objective under RKVY could be met effectively for the agricultural growth in the state.

SCOPE OF WORK AND GENERAL INSTRUCTION FOR BIDDERS

- 1) The Institute (IMAGE) requires the services of reputed, well established and financially sound organizations to conduct monitoring and evaluation of 26 selected RKVY projects of 2015-16 and 20 projects for the year 2016-17, as described in the Schedule-I at various districts of the State.
- 2) The contract for conducting monitoring as described in Schedule-I is likely to commence from a date to be specified and would continue up to March, 2019. The period of the contract may be further extended beyond the specified date if assigned works not covered. The Institute, however, reserves right to terminate this initial contract at any time after giving one week's notice to the selected organizations without assigning any reason.
- 3) The interested organizations may submit the tender document complete in all respects along with Earnest Money Deposit (EMD) as specified , and other requisite documents by 30.08.2018 up to 4.00 PM at the Institute on Management of Agriculture Extension (IMAGE), Siripur, Bhubaneswar- 751 003.

- 4) The various crucial dates relating to "**Tender for Monitoring and Evaluation of RKVY Projects of 2015- 16 and 2016-17**" are cited as under:
 - a) Period of Issue of Tender Document: During working days & Office hours only: **10.08.2018 to 29.08.2018 (03.00 PM)**
 - b) Date and time for submission of Tender document: **30.08.2018 by 4.00 PM**
 - c) Date and time for opening of
 - (i) Technical Bid: **30.08.2018 by 04.30 PM**
 - (ii) Financial Bids of eligible tenders and selection: **As to be decided**
 - d) Likely date for commencement of monitoring and Evaluation of projects: **As to be decided**
- 5) The tender has been invited under **two bid system i.e. Technical Bid and Financial Bid**. The interested organizations are advised to submit two separate sealed envelopes super scribing "**Technical Bid for Monitoring and Evaluation of RKVY Projects of 2015-16 and 2016-17**" and "**Financial Bid for Monitoring and Evaluation of RKVY Projects of 2015-16 and 2016-17**". Both sealed envelopes should be kept in a third sealed envelope super scribing "**Tender for Monitoring and Evaluation of RKVY Projects of 2015-16 and 2016-17.**"
- 6) The technical bid will be the qualifying bid. Financial bid will be opened only in case of technically qualified bidders
- 7) The Earnest Money Deposit (EMD) refundable without interest should be necessarily accompanied with the Technical Bid of the bidder in the form of Demand Draft / pay order drawn in favour of **Director, IMAGE, Bhubaneswar failing which the tender shall be summarily rejected.**
- 8) The tendering agencies are required to enclose photocopies of the following documents along with the Technical Bid, **failing which their bids shall be summarily rejected and will not be considered any further :**
 - a) Registration certificate of the organization;
 - b) Copy of PAN /GSTIN Card;
 - c) Copy of the IT return filed for the last three consecutive financial years;
 - d) Copy of the Service Tax registration certificate;
 - e) Certified extracts of the Bank Account containing transaction during last three consecutive years.
 - f) Audit Report of the agency for the last three consecutive years from a Chartered Accountant.
 - g) A statement showing the major assignments awarded and executed by the organization in the last three consecutive years with documentary proof thereof.
- 9) **Any conditional bids shall not be considered and will be summarily rejected.**
- 10) All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. **No overwriting or cutting is permitted in the Financial Bid form. In such cases, the tender shall be summarily rejected. The financial bid has to be filled in both figures and words and in case of any difference in the two, the bid given by words alone shall be – reckoned for the purpose of this tender.** However, the cuttings, if any, in the Technical Bid Application must be initialed by the person authorized to sign the tender bids.

- 11) The technical bids shall be opened on the **Scheduled** date and time at 4.30 PM on 30.08.2018, in the office of Director, IMAGE, Siripur, Bhubaneswar -3, in the presence of the one of representative of the organizations, if any, who wish to be present on the spot at that time.
- 12) The financial bid of those tenderers whose Technical bids are found in order will be opened on the date and time to be decided in the office of Director, IMAGE, Siripur, Bhubaneswar, in the presence of one of the representatives of the Agency, if any, who wish to be present on the spot at that time. In case of any change in the date of opening of financial bids the concerned tenderers shall be informed in writing or over phone.
- 13) The financial bids with no service charge or abnormally low service charge will be liable to be rejected after considering various aspects of the bid. Similarly, if bids are received with high service charges, which in the opinion of the competent authority is unreasonably high such bids shall also be rejected summarily, without assigning any reasons whatsoever. However, the competent authority reserves the right to negotiate with such bidders, subject to reasonable rates of service charges being offered by the bidder only on request by the competent authority at its discretion.
- 14) After opening of the Financial Bids submitted by the bidders, if there is a tie the decision of the competent authority in awarding the contract to any of the organization whose rates are comparable shall be final and binding on all. On the other hand the competent authority reserves the right to award the work to any of the bidders whose offer is comparable, after due negotiation of rates, but after considering the Organizational capabilities of the bidder(s) with reference to the Technical and Financial Bid.
- 15) The Competent Authority of the RKVY Scheme/ Director, IMAGE reserves the right to award/cancel all or any bids without assigning any reason.
- 16) **FORCE MAJEURE:** If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc. which may prevent either party to discharge the obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to, if any, or fifteen days, whichever is more; either party may at its option terminate the contract.
- 17) **DISPUTE RESOLUTION:-**
 - a) Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorities' representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter will be referred for adjudication to the sole Arbitrator i.e the Principal Secretary, Department of Agriculture & Farmers' Empowerment, Govt .of Odisha .

b) The award of the sole Arbitrator shall be final and binding on all the parties. The arbitration proceeding's shall be governed by Indian Arbitration and Conciliation Act 1996 as amended from time to time. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceeding and currency of contract, neither party shall be entitled to suspend the work/service to which the dispute relates on account of the arbitration and payment to the contractor shall continue to be made in terms of the contract. Arbitration proceedings will be held at Bhubaneswar only.

18) **SELECTION CRITERIA:-**

Criteria	Parameters	Marks
Experience	Above 5 years	10
	2-5 years	5
No of states/ organizations evaluated	Above 5	10
	2-5	5
Qualifications of full time team members	2 marks for a PhD	
	1 mark for an M.Sc/MBA/MA	
Value of work/projects evaluated	Above 100 crores	5
	50- 100 crores	2

Minimum qualifying marks :-19

Terms of Reference (ToR) for 3rd party monitoring and evaluation of RKVY projects for the year 2015-16 and 2016-17

Introduction

The Govt. of Odisha in Agril& FE Deptt. intends to engage an organization as independent 3rd party to take up monitoring and evaluation of selected 26 projects under RKVY for the year 2015-16 and 20 nos. of projects for the year 2016-17 to ensure the interventions as proposed are being implemented in the field properly. The monitoring and evaluation exercise is aimed at studying the service delivery mechanisms, actual maintenance of assets, extent of adoption by famers, constraints & issues, remedial measures etc so that the intended objective under RKVY could be met effectively for the agricultural growth in the state.

schedule-I

The identified projects for 2015-16 and 2016-17 are given below
Projects for the year 2015-16:

1. Project for strengthening of mobile veterinary unit in Odisha
2. Special programme for Goat development.
3. Project proposal on supplementation of Mineral Mixture for enhancing milk production under RKVY.
4. Assistance for fish marketing infrastructure for Inland, Marine &. Chilika Fishermen.
5. Pilot Project for Demonstration of Intensive Pisciculture in Potential Blocks of Odisha under RKVY.
6. Project on assistance to fisherman for livelihood development
7. Concrete Flooring of Cowshed(Phase-II)
8. GomataSamridhiPrakalpa (GSP-III)
9. Strengthening of 30000LPD Dairy plants at Panchamahala in Angul District
10. Introduction & Expansion of improved Pigeon pea (Arhar)Production Technology in rainfed up land eco system of Odisha
11. Scaling up of improved ground nut varieties through established seed system in various cropping systems of small holder farmers in Odisha
12. Capacity building training of progressive farmers under RKVY.
13. Deployment and scale-out of high yielding stress – resilient maize hybrids suitable for rainfed agro ecologies of Odisha by CIMMYT
14. Improved Mung bean and Urd bean productivity in Odisha State by AVRDC.
15. Establishment of Automatic weather station networks in Odisha.
16. Crop specific scheme Beetle vine
17. Establishment of Mushroom units (small) under RKVY.
18. Onion Value Chain Improvements in Odisha State; by AVRDC.
19. Project on Commercial cultivation of Black Pepper in Odisha under RKVY.
20. Extension and distribution system of Lift Irrigation Projects
21. Holistic development of RRTTS, Chipilima, Sambalpur
22. Project for establishment of Centre of Excellence on Horticulture & Agril livelihoods at KVK, Keonjhar
23. Establishment and strengthening seed processing plants
24. Renovation and modernization of Cashew Nurseries in the State.
25. Project proposal for development of Marketing infrastructure at Rahama RMC (APMC) with Farmers ServiceCentres.
26. Construction of Multi-purpose Agricultural Godown at Cuttack, Jajpur, Balasore, Sambalpur, Sundargarh, Berhampur, Rayagada, Koraput, Malkangiri

Projects for the year 2016-17:

1. Setting up of model agricultural farm (31 nos)
2. Special programme for promotion of Integrated Farming in tribal areas
3. BGREI-2016-17.
4. Project Proposal for popularization of Agricultural machineries/implements in the State.
5. Project proposal for Development of Progeny Orchard, Angul.
6. Skill development of Rural entrepreneurs.
7. Project Proposal for Development of Centre of Excellence on Horticulture Deras.
8. Modernization & Expansion of Spices Processing Unit of Kandhamal Apex Spices Association for Marketing (KASAM)
9. Project proposal for development of Fruit Nursery, Balia Balasore.
10. Cattle Breed and small ruminant improvement project through 510 Integrated Live stock Development Centres in 13 districts of Odisha
11. Foot and mouth disease control programme in dairy cattle and buffalo of Odisha.
12. Comprehensive Plan for Development of Fisheries Sector in Malkangiri District under RKVY.
13. Extension of lined Field channel works in Ong Command.
14. ERM of FC work in Salia MIP
15. Institutional Framework for providing multidisciplinary support to paniPanchayats under Medium & Minor Irrigation projects.
16. Modernization of Seed Processing Plants.
17. Collection, Screening, Purification and Improvement of Greengram and Blackgram Land Races of Odisha.
18. Establishment of Pulse Breeder Seed Processing and Storage Facilities at OUAT.
19. Development of Seri Culture.
20. Infrastructural development of MICM (Training Unit) in Bhubaneswar.

For covering the entire sample size, the evaluation and monitoring may continue till 15th March, 2019. In case, due to any reason whatsoever, the entire sample size is not covered by 15th March, 2019, the Agriculture & FE Department in consultation with the 3rd party agency shall take a review and may extend the project period further on mutual agreement.

Objective of the Study

1. To evaluate on a concurrent basis the implementation of the schemes in terms of planning process, identification of beneficiaries, achievement of targets, efficiency and timeliness in implementation, field level success rates etc.
2. To assess the extent of ground level adoption of the interventions proposed under identified RKVY projects.
3. To study the usefulness of schemes at grass root level.
4. To identify difficulties faced by beneficiaries dealing with various stakeholders, if any.
5. To suggest corrective measures for missing links in the schemes or in its implementation.

Study of Methodology

The concurrent evaluation of RKVY projects will be based on primary research at beneficiary level. For this purpose, a structured questionnaire method will be followed to collect data from the beneficiary households to deal with the broad scope of the study, i.e. implementation, performance and sustainability in terms of scheme objectives.

The primary research will also be supported with the inputs from the functionaries of concerned line department officials / implementing agencies, through semi structured questionnaire.

The study will also cover 2-3 Focused Group Discussion (FGD) under each project to locate intervention wise problems regarding inputs, subsidies, technologies, financial needs, training needs, pricing of outputs, market linkages, design for development & diversification, skill up-gradation and managerial issues etc.

Sampling Procedure

The project will be grouped into three major groups: Assets based interventions, Non asset based interventions and Services based interventions. The key parameters under each group of interventions in general and specific parameters in respect of each project will be studied on a sample basis so as to draw meaningful conclusions on the implementation, performance and sustainability aspects of the schemes. The concurrent evaluation will be done on a half yearly basis for asset and non-asset based interventions. The services based interventions will be monitored shortly after the actual delivery at the field level.

It is generally expected that the evaluation study would be taken up within 3 weeks from the actual delivery of the services based on the information flow from the concerned department to the agency. The sampling can be repeated year after year during the five year plan, if the client wishes to do so.

The sampling of the beneficiaries will be based on the following basis

Beneficiary coverage	Sample Size
Up to 100	20%
101 to 5000	10%
5001 to 10000	5%
10001 to 50000	2%
Above 50000	1%

Based on the above sampling principle, the sample coverage of beneficiaries (project wise) are given below (**2015-16**).

SI. No.	Name of the project	Farmer/ Area Coverage	Number of Farmers/ institutions to be covered	Sample Size
1	Project for strengthening of mobile veterinary unit in Odisha	30 districts	261	
2	Special programme for Goat development	30 districts	522	
3	Project proposal on supplementation of Mineral Mixture for enhancing milk production under RKVY	30 districts	9000	
4	Assistance for fish marketing infrastructure for Inland, Marine & Chilika Fishermen	30 districts	463	
5	Pilot Project for Demonstration of Intensive Pisciculture in Potential Blocks of Odisha under RKVY	30 districts	136	

6	Project on assistance to Fisherman for livelihood development	5 districts	2000	
7	Concrete Flooring of Cowshed Phase-II	30 districts	930	
8	GomataSamridhiPrakalp (GSP-III)	12 districts	8000	
9	Strengthening of 30000 LPD Dairy plants at Panchamahala in Angul District	1 district	1	
10	Introduction & Expansion of improved Pigeonpea (Arhar) Production Technology in rainfed up land eco system of Odisha	3 districts	6000	
11	Scaling up of improved ground nut varieties through established seed system in various cropping systems of small holder farmers in Odisha	4 districts	8000	
12	Capacity building training of progressive farmers under RKVY	30 districts	12560	
13	Deployment and scale-out of high yielding stress - resilient maize hybrids suitable for rainfed agro ecologies of Odisha by CIM MYT	11 district	1100	
14	Establishment of Automatic weather station newworks in Odisha	30 districts	345	
15	Improve Mung bean and Urd bean productivity in Odisha State by AVRDC	4 districts	750	
16	Crop specific scheme Bettle vine	1 district	100	
17	Establishment of Mushroom units (small) under RKVY	1 district	150	
18	Onion Value Chain Improvements in Odisha State; by AVRDC.	6 districts	1000	
19	Project on Commercial cultivation of Black Pepper in Odisha under RKVY.	3 districts	100	
20	Extension and distribution system of Lift Irrigation Projects	9 districts	776	
21	Holistic development of RRTTS, Chipilima, Sambalpur	1district	1	
22	Project for establishment of Centre of Excellence on Horticulture & Agri livelihoods at KVK, Keonjhar	1 district	1	
23	Establishment and strengthening seed processing plants	9 districts	18	
24	Renovation and modernization of Cashew Nurseries in the State	4 districts	16	
25	Project proposal for development of Marketing infrastructure at Rahama RMC (APMC) with Farmers Service Centres.	I district	1	
26	Construction of Multi-purpose Agricultural Go down at Cuttack, Jajpur, Balasore, Sambalpur, Sundargarh, Berhampur, Rayagada, Koraput, Malkangiri	9 districts	9	
	Total			

Projects for the year 2016-17:

SI. No.	Name of the project	Farmer/ Area Coverage	Number of Farmers/ institutions to be covered	Sample Size
1	Setting up of model agricultural farm (31 nos)	19 districts	31	
2	Special programme for promotion of Integrated Farming in tribal areas	1 district	1400	
3	BGREI-2016-17	22 district	50000	
4	Project Proposal for popularization of Agricultural machineries/implements in the State.	30 districts	7350	
5	Project proposal for Development of Progeny Orchard, Angul.	1 district	1	
6	Skill development of Rural entrepreneurs	30 districts	1539	
7	Project Proposal for Development of Centre of Excellence on Horticulture Deras.	1 district	1	
8	Modernization & Expansion of Space Processing Unit of Kandhamal Apex Spices Association for Marketing (KASAM)	1 district	1	
9	Project proposal for development of Fruit Nursery, Balia Balasore.	1 district	1	
10	Cattle Breed and small ruminant improvement project through 510 Integrated Live stock Development Centers in 13 districts of Odisha	13 districts	2600	
11	Foot and mouth disease control programme in dairy cattle and buffalo of Odisha	30 districts	9000	
12	Comprehensive Plan for Development of Fisheries Sector in Malkangiri District under RKVY	1 district	76	
13	Extension of lined Field channel works in Ong Command	1 district	1	
14	ERM of FC work in Salia MIP	1 district	1	
15	Institutional Frame work for providing multidisciplinary support to Pani Panchayats under Medium & Minor Irrigation projects	7 district	287	
16	Modernization of Seed Processing Plants.	24 districts	34	
17	Collection, Screening, Purification and Improvement of Green gram and Black gram Land Races of Odisha	1 district	1	
18	Establishment of Pulse Breeder Seed Processing and Storage Facilities at OUAT	1 district	1	
19	Development of Seri Culture	3 districts	1000	
20	Infrastructural development of MICM (Training Unit) in Bhubaneswar.	1 district	1	
	Total			

Sample District for the Study

Odisha has 10 agro-climatic zones, namely North Western Plateau, North Central Plateau, North Eastern Coastal Plain, East &, South Eastern Coastal Plain, North Eastern Ghat, Eastern Ghat High Land, South Eastern Ghat, Eastern Undulating Zone, Western Central Table land and Mid Central Table Land.

The districts to be covered for the study will be selected based on the extent of implementation, number of beneficiaries, concentration of the activity (ies) and also in such a way to ensure coverage of diverse agro-climatic zones of the state.

In case the concurrent evaluation is taken up in the subsequent year as separate project, the field evaluation would be done in such a way to cover new project villages / farmers every year while retaining a particular percentage of farmers every year on a tapering basis so that there are some farmers / stakeholders who have been repeatedly evaluated throughout the project period while some will be monitored for one, two and three years only. This will help in assessing the impact during the life cycle of the intervention.

Major Parameters of Concurrent Evaluation Micro level:

1. Assets based

- a. Existence of the assets
- b. Overall maintenance of the assets
- c. Utilization of assets
- d. Impact on cost of cultivation
- e. Impact on input usages
- f. Impact on production / productivity
- g. Perception of beneficiaries
- h. Perception of other stakeholders

2. Non-Assets based :

- a. Extent of adoption of the intervention
- b. Sources of Planting Material for Area Expansion
- c. Survival rate / Mortality /Germination percentage
- d. Impact on input usage
- e. Impact on crop productivity
- f. Impact of various new technologies on crop production and productivity
- g. Forward and backward linkages
- h. Role of stakeholders
- i. Feedback from farmers

3. Services based :

- a. Extent of services provided against envisaged
- b. Frequency of services
- c. Quality of services provided
- d. Effectiveness of service delivery
- e. Extent of adoption of the intervention
- f. Impact of the technology
- g. Feedback from farmers

4. Socio-Economic & Others :

- a. Impact on income of beneficiary households
- b. Impact on employment generation of beneficiary households
- c. Major constraints of agricultural production

- d. Impact of the interventions on different categories
(Male /Female, SC/ST/OBC/General, Marginal /Small / Large Farmers)
- e. Suggestions to make the programme more beneficial

Deliverables with Time Line

The agency will collect progress report for each project location wise / beneficiary wise from concerned Line Department / Implementing Agencies on a monthly basis, by 10th of succeeding month. The agency will undertake field visits and send two copies of project wise consolidated reports to Agriculture & Farmers' Empowerment Department, Govt. of Odisha within 45 days of collection of the complete data from line departments / implementing Agencies. This apart, the agency would send quick reports on a fortnightly basis to Deptt. of Agriculture & Farmers' Empowerment, during the course of the field visits. RKVY Cell will co-ordinate with concerned line department for timely collection of complete data by the agency.

Guidelines for submitting the proposals

Organizations are required to submit the proposal as per the guidelines & formats detailed below.

1. The interested organizations are advised to submit two separate sealed envelopes with required documents mentioned at scope of work in para 5 to 8.
2. Each page must be signed by the authorized signatory of the agency.
3. All blank spaces in the format must be filled in completely either typed or written in ink.
4. The State Nodal Deptt. of RKVY i.e. Agril. & FE Deptt. and the State Nodal Agency i.e. IMAGE, Bhubaneswar reserve the right to reject any or all proposals without assigning any reason whatsoever & their decision in this matter shall be final and binding on all concerned.
5. The agency may seek any clarification from the RKVY cell, Agriculture & FE Deptt. / Director, IMAGE during working hours in office days before submission of the proposals.
6. The agency has to enter into an agreement with the client i.e. Director, IMAGE in accordance with the ToR to complete the work within the stipulated date.
7. The evaluation & monitoring of 26 selected RKVY projects of 2015-16 and 20 nos. for the year 2016-17 will be carried out which includes sample collection, survey, data collection, data entry & analysis, evaluation, documentation & final report writing.
8. The contract value will be calculated as per the sample size and price per sample excluding service tax for the projects.
9. The agency shall adhere to the objectives, scope, tasks, output, methodology, completion schedule, deliverables & various other terms and conditions laid out in the agreement & ToR for rendering the services.
10. The agency shall render the services to the total satisfaction of the Agril. & FE Deptt. Govt. of Odisha within the frame work.
11. The list of beneficiaries / farmers will be collected by party or second part (agency) from the concerned deptt. / implementing agencies on a monthly basis by 10th day of the succeeding month. RKVY cell will co-ordinate & monitor the flow of information / data available with various line departments.
12. The timeline for execution of the assignment will be by 15th March, 2019 from the date of agreement.
13. The payment to the agency will be made by the Director, IMAGE through RTGS for the deliverables submitted by the agency. Claims complete in all respects will normally be settled within two months of date of submission.
14. The payment to the agency will be made on the following basis after receipt of the permission from the Govt. in Agri!.& FE Deptt.
 - a. On signing of the agreement : 20% of the total amount
 - b. Within 90 days of signing of the agreement: the second party will submit the draft report in duplicate on the study findings & summary for each project: 50% of the total amount

- c. Within the stipulated period of time line: the agency will present a power point presentation before the concerned implementing agencies, Director, IMAGE & Agril. & FE Deptt. The payment will be released subject to satisfactory performance & necessary compliances there after: 30% of the total amount.
15. The Director, IMAGE or his representative and also Govt. in Agril. & FE Deptt. shall have full rights to monitor the progress of evaluation being rendered by the agency at all stages and to give suitable instructions and directions as deemed fit.
16. The Director, IMAGE and Govt. in Agril. & FE Deptt. will conduct periodical assessment of the work done by the agency, if required. Assessment will be carried out based on tasks and deliverables and its completion in stipulated period.
17. If at any point of time, amendment is required in any of the provisions or part thereof in ToR, and if such amendment agreed upon by and between the parties herein, on the approval of Govt. in Agriculture & FE Deptt. the said amendment shall be part and parcel of this agreement.
18. In case of any dispute arising out of interpretation of any clause of this agreement, it will be discussed between both the parties & an attempt will be made to settle the same amicably.
19. In case the decision could not reach at finality, in that event Principal Secretary, Deptt. of Agriculture & Farmers Empowerment, Odisha or any person nominated by him will be sole arbitrator & his decision will be final & bound to both the parties.
20. The agency shall execute the assignment in accordance with the highest standards of professional and ethical competence and integrity, having due regards to the nature and purpose of the assignment, and to ensure that the staff assigned to perform the services under this agreement, will conduct themselves in a manner consistent herewith.
21. The final reports and other documents or software submitted by the agency in the performance of the services shall be the property of the Agriculture & FE Deptt. Govt. of Odisha. On termination or expiry of this contract, the agency shall return said property to the Agriculture & FE Deptt. Odisha/ Director, IMAGE. The agency may retain a copy of such documents, but shall not use them for purpose unrelated to this contract without prior written permission of the Agriculture & FE Deptt. Govt. of Odisha. Furthermore, the agency may use title of the project and it is hereby prevented to circulate any document, information relating to this project, by any means and manner, to a third party without prior written permission of the Agriculture & FE Deptt. Govt. of Odisha.
22. The agency also agrees that all knowledge and information relating to this project shall not be within the public domain, which may be acquired out of this agreement. It shall be, for all time and for all purposes, regarded as strictly confidential and to be held in confidence, and shall not be directly or indirectly disclosed to any person or body or corporation, whatsoever, except with the written permission of Agriculture & Farmers Empowerment, Govt. of Odisha.

**APPLICATION – TECHNICAL BID
FOR MONITORING AND EVALUATION OF PROJECTS
UNDER RKVY 2015-16 and 2016-17**

Name of Tendering Organization: _____

1. Details of Earnest Money Deposit DD No _____
Date _____ Of Rs. _____
drawn on Bank _____

2. Name of Proprietor / Partner / Director : _____

3. Full Address of Registered Office _____

Telephone No: _____

FAX No: _____

e-mail Address: _____

4. Full Address of Operating/ Branch Office _____

Telephone No: _____

FAX No: _____

e-mail Address: _____

If there are more than one Branch, attach a separate sheet indicating the above details.

5. Name & telephone No. of : _____
Authorized officer/ person
To liaise with field office (s)

6. Banker (s) of the Agency : _____
(Attach certified copy of statement of
A/c for the last Two years _____

Telephone No: _____
Of Banker

7. PAN /GSTIN No. _____
(Attach attested copy)

8. Service Tax Registration No. _____
(Attach attested copy)

9. Financial turnover of the tendering Agency for the last three consecutive
Financial Years.

Financial Year	Amount (Rs. Lacs)	Remarks, if any

10. Additional information, if any:

(Attach separate sheet if space provided is insufficient)

11. Give details of the major similar contracts handled by the tendering Agency during the last three consecutive financial years in the following format.

SI. No	Name of client, address, telephone & Fax no	Contract detail	Amount of contract (Rs. Lacks)		Duration of contract	
			No.		From	No.

12. Additional information, if any :

(Attach separate sheet, if required)

13. Give details of Experience (in Years) :

(Attach separate sheet, if required)

14. Give details of Nos. of State/Organization Evaluated :

(Attach separate sheet, if required)

15. Give details of qualification of Team members :

(Attach separate sheet, if required)

16. Value of the work project evaluated :

(Attach separate sheet, if required)

Signature of authorized person

Name:

Seal:

Place:

Date:

APPLICATION-FINANCIAL BID

**FOR CONDUCTING MONITORING AND EVALUATION OF RKVY 2015-16 and
2016-17 PROJECTS**

1. Name of tendering Agency :
2. Rate for conducting Monitoring & Evaluation inclusive of all statutory liabilities, taxes, levies, cess etc.

2015-16:

SI. No.	Name of the project	Farmer/ Area Coverage	Number Farmers/ institutions to be covered	Sample Size	Price per sample	Price as per sample size
1	Project for strengthening of mobile veterinary unit in Odisha	30 districts	261			
2	Special programme for Goat development	30 districts	522			
3	Project proposal on supplementation of Mineral Mixture for enhancing milk production under RKVY	30 districts	9000			
4	Assistance for fish marketing infrastructure for Inland, Marine & Chilika Fishermen	30 districts	463			
5	Pilot Project for Demonstration of Intensive Pisciculture in Potential Blocks of Odisha under RKVY	30 districts	136			
6	Project on assistance to Fisherman for livelihood development	5 districts	2000			
7	Concrete Flooring of Cowshed Phase-II	30 districts	930			
8	Gomata Samridhi Prakalp (GSP-III)	12 districts	8000			
9	Strengthening of 30000 LPD Dairy plants at Panchamahala in Angul District	1 district	1			
10	Introduction & Expansion of improved Pigeon pea(Arhar)Production Technology in rainfed up land eco system of Odisha	3 districts	6000			
11	Scaling up of improved ground nut varieties through established seed system in various cropping systems of small holder farmers in Odisha	4 districts	8000			
12	Capacity building training of progressive farmers under RKVY	30 districts	12560			
13	Deployment and scale-out of high yielding stress - resilient maize hybrids suitable for rainfed agro ecologies of Odisha by CIMMYT	11 district	1100			

14	Establishment of Automatic weather station new works in Odisha	30 districts	345			
15	Improve Mung bean and Urd bean productivity in Odisha State by AVRDC	4 districts	750			
16	Crop specific scheme Bettle vine	1 district	100			
17	Establishment of Mushroom units (small) under RKVY	1 district	150			
18	Onion Value Chain Improvements in Odisha State; by AVRDC.	6 districts	1000			
19	Project on Commercial cultivation of Black Pepper in Odisha under RKVY.	3 districts	100			
20	Extension and distribution system of Lift Irrigation Projects	9 districts	776			
21	Holistic development of RRTTS, Chipilima, Sambalpur	1district	1			
22	Project for establishment of Centre of Excellence on Horticulture &Agri livelihoods at KVK, Keonjhar	1 district	1			
23	Establishment and strengthening seed processing plants	9 districts	18			
24	Renovation and modernization of Cashew Nurseries in the State	4 districts	16			
25	Project proposal for development of Marketing infrastructure at Rahama RMC (APMC) with Farmers ServiceCentres.	I district	1			
26	Construction of Multi-purpose Agricultural Godown at Cuttack, Jajpur, Balasore, Sambalpur, Sundargarh, Berhampur, Rayagada, Koraput, Malkangiri	9 districts	9			
	Total					

2016-17:

SI. No.	Name of the project	Farmer/ Area Coverage	Number Farmers/ institutions to be covered	Sample Size	Price per sample	Price as Per sample size
1	Settingup of model agricultural farm (31 nos)	19 districts	31			
2	Special programme for promotion of Integrated Farming in tribal areas	1 district	1400			
3	BGREI-2016-17	22 district	50000			
4	Project Proposal for popularization of Agricultural machineries/implements in the State.	30 districts	7350			
5	Project proposal for Development of Progeny Orchard, Angul.	1 district	1			
6	Skill development of Rural entrepreneurs	30 districts	1539			
7	Project Proposal for Development of Centre of Excellence on Horticulture Deras.	1 district	1			
8	Modernization& Expansion of Spoce Processing Unit of Kandhamal Apex Spices Association for Marketing (KASAM)	1 district	1			
9	Project proposal for development of Fruit Nursery, Balia Balasore.	1 district	1			
10	Cattle Breed and small ruminant improvement project through 510 Integrated Live stock Development Centres in 13 districts of Odisha	13 districts	2600			
11	Foot and mouth disease control programme in dairy cattle and buffalo of Odisha	30 districts	9000			
12	Comprehensive PlanforDevelopment of Fisheries Sector in Malkangiri District under RKVY	1 district	76			
13	Extension of lined Field channel works in Ong Command	1 district	1			
14	ERM of FC work in Salia MIP	1 district	1			
15	Institutional Framework for providing multidisciplinary support to Pani Panchayats under Medium & Minor Irrigation projects	7 district	287			
16	Modernization of Seed Processing Plants.	24 districts	34			

17	Collection, Screening, Purification and Improvement of Greengram and Blackgram Land Races of Odisha	1 district	1			
18	Establishment of Pulse Breeder Seed Processing and Storage Facilities at OUAT	1 district	1			
19	Development of Seri Culture	3 districts	1000			
20	Infrastructural development of MICM (Training Unit) in Bhubaneswar.	1 district	1			
	Total					

Date:

Signature of authorized person

Place:

Name:

Seal:

Notes: The total Rates quoted by the tendering agency should be inclusive of all statutory / taxation liabilities in force at the time of entering into the contract.

DOCUMENTS TO BE PROVIDED WITH THE TECHNICAL BID

1. Application — Technical Bid
2. Attested copy of registration of agency
3. Certified copy of the statement of bank account of agency for the last three consecutive financial years.
4. Attested copy of PAN / GSTIN Card
5. Attested copy of the latest IT return filed by agency
6. Attested copy of Service Tax registration certificate
7. Certified documents in support of the Financial turnover of the agency for last three consecutive financial years
8. Certified documents in support of entries in column 13 of Technical Bid application
- 9. Copy of the Tender Document with each page duly signed and sealed by the authorized signatory of the agency in token of their acceptance of the terms and conditions.**

Agreement

This agreement made and executed on the day of at Bhubaneswar, Odisha

BETWEEN

The Director, IMAGE the Nodal Agency of RKVY on behalf of Govt. in Agriculture & FE Deptt. Odisha having office at Siripur, Bhubaneswar HERE IN AFTER, (which expression shall unless it is repugnant to the context or meaning thereof shall and include all their legal heirs, executors, administrators, successors, in-title, representatives, nominees, and permitted assign etc.)

PARTY OF FIRST PART

And

Through its duly authorized signatory

HEREINAFTER, specifically referred to and called as _____ (which expression shall unless it is repugnant to the context or meaning thereof shall and include all their legal heirs, executors, administrators, successor, in-title, representatives, nominees, and permitted assign etc.)

PARTY OF SECOND PART

THE PARTIES HEREIN WITNESSETH

WHEREAS the **Govt. in Agriculture & Farmers Empowerment Department** has decided to assign the tasks of 3rd party monitoring & evaluation of 26 projects implemented in the State under RKVY during the year 2015-16 and 20 nos. of projects for the year 2016-17 to the agency in accordance with the Terms of Reference (Hereinafter referred as "ToR) and agreed upon by both the parties, which is enclosed. The offer letter was given on _____ by the Govt. in Agriculture & Farmers Empowerment, Odisha for acceptance.

The evaluation & monitoring of these selected RKVY projects laid out in ToR will be carried out which includes sample collection, survey, data collection, data entry & analysis, evaluation, documentation & final report writing.

Date:

Signature of authorized person

Place:

Name:

Seal:

The sampling of the beneficiaries will be based on the following basis

Beneficiary coverage	Sample Size
Up to 100	20%
101 to 5000	10%
5001 to 10000	5%
10001 to 50000	2%
Above 50000	1%

The contract value calculated as per sample is Rs.

- ❖ Excluding service tax for these projects @ Rs..... per sample beneficiary. NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED by and between both the parties to the agreement that,
- ❖ The agency shall adhere to the objectives, scope, tasks, output, methodology, completion schedule, deliverables & various other terms and conditions laid out in the agreement & ToR for rendering the services.
- ❖ The agency shall render the services to the total satisfaction of the Agri! & FE Deptt. Govt. of Odisha within the frame work.
- ❖ The total list of beneficiaries / farmers will be collected by party or second part (agency) from the concerned Deptt. / implementing agencies on a monthly basis by 10th day of the succeeding month. RKVY cell will coordinate & monitor the flow of information / data available with various line Departments.
- ❖ The timeline for execution of the assignment will be by 15th March, 2019 from the date of agreement.
- ❖ The payment to the agency will be made by the Director, IMAGE through RTGS for the deliverables submitted by the agency. Claims complete in all respects will normally be settled within two months of submission.
- ❖ The payment to the agency will be made on the following basis after receipt of the permission from the Govt. in Agril. & FE Deptt.
 - On signing of the agreement : 20% of the total amount
 - Within 90 days of signing of the agreement: the party of second part "Agency" will submit the draft report in duplicate on the study findings & summary for each project: 50% of the total amount
- ❖ Within the stipulated period of time line: the agency will present a power point presentation before the concerned implementing agencies, Director, IMAGE & Agril. & FE Deptt.. The payment will be released subject to satisfactory performance and necessary compliances there after: 30% of the total amount.

- ❖ The Director, IMAGE or his representative and also Govt. in Agril. & FE Deptt. shall have full rights to monitor the progress of evaluation being rendered by the agency at all stages and to give suitable instructions and directions and deemed fit.
- ❖ The Director, IMAGE and Govt. in Agril. & FE Deptt. will conduct periodical assessment of the work done by the agency, if required. Assessment will be carried out based on tasks and deliverables and its completion in stipulated period.
- ❖ If at any point of time amendment is required in any of the provisions or part thereof in ToR, and if such amendment agreed upon by and between the parties herein, on the approval of Govt. in Agriculture & FE Deptt. the said amendment shall be part and parcel of this agreement.
- ❖ In case of any dispute arising out of interpretation of any clause of this agreement, it will be discussed between both the parties & an attempt will be made to settle the same amicably.
- ❖ In case the decision could not reach at finality, in that event Principal Secretary, Deptt. of Agriculture & Farmers Empowerment, Odisha or any person nominated by him will be sole arbitrator & his decision will be final & bound to both the parties.
- ❖ The agency shall execute the assignment in accordance with the highest standards of professional and ethical competence and integrity, having due regards to the nature and purpose of the assignment, and to ensure that the staff assigned to perform the services under this agreement, will conduct themselves in a manner consistent herewith.
- ❖ The final reports and other documents or software submitted by the agency in the performance of the services shall be the property of the Agriculture & FE Deptt. Govt. of Odisha. On termination or expiry of this contract, the agency shall return said property to the Agriculture & FE Deptt. Odisha Director, IMAGE. The agency may retain a copy of such documents, but shall not use them for purpose unrelated to this contract without prior written permission of the Agriculture & FE Deptt. Govt. of Odisha. Furthermore, the agency may use title of the project and it is hereby prevented to circulate any document, information relating to this project, by any means and manner, to a third party without prior written permission of the Agriculture & FE Deptt. Govt. of Odisha.
- ❖ The agency also agrees that all knowledge and information relating to this project shall not be within the public domain, which may be acquired out of this agreement. It shall be, for all time and for all purposes, regarded as strictly confidential and to be held in confidence, and shall not be directly or indirectly disclosed to any person or body corporation, whatsoever, except with the written permission of Agriculture & Farmers' Empowerment, Govt. of Odisha.
- ❖ It is further mutually agreed by and between the parties that this agreement shall not be amended, modified, varied or supplemented in any respect except by an instrument in writing signed and mutually agreed upon by all the parties and Govt. in Agriculture & FE Deptt which shall state the date from which the amendment or modification shall become effective.

In witness whereof we have signed hereunder today on the day
of..... at Bhubaneswar

Authorized signatory of the IMAGE (Nodal Agency, RKVY)	Authorized signatory of the
Party of First part	Party of Second part
Name:	Name:
Designation : Director, IMAGE, Siripur, Bhubaneswar	Designation :

Witnessed by:

1. Signature

Name :

1. Signature

Name :

2. Signature

Name :

2. Signature

Name :