



GOVERNMENT OF ODISHA
DEPARTMENT OF AGRICULTURE & FARMERS' EMPOWERMENT

No. DHO- NHM- PLAN-0001-2025

3637

Dated: 28-03-2025

NOTIFICATION

The State Government after careful consideration have been pleased to approve the Operational Guidelines for the State Sector Scheme, "**Financial Assistance to Cold Storages**" with an objective to strengthen cold storage facilities and infrastructure, to encourage private entrepreneurs to set up cold-storages in hitherto uncovered and economically feasible locations, to enhance income of farmers by providing better market opportunities, value-addition and processing of agriculture, horticulture and allied sector commodities, to address post-harvest losses, and to prevent distress sale of harvested crops. The Guidelines are enclosed herewith.

This shall come into force with effect from the date of issue of this Notification.

ORDER: Ordered that the Notification be published in the Extra-ordinary issue of the Odisha Gazette and copies thereof be forwarded to all the Departments of Government.

By order of the Governor,

(Dr. Arabinda Kumar Padhee)

28-03-2025
Principal Secretary to Govt.

Memo No. 3638 Dated: 28.03.25

Copy forwarded to the P.S. to Deputy Chief Minister, Agriculture & Farmers' Empowerment, Energy / P.S. to Minister of State (Ind. Charge), Fisheries & Animal Resources Development, MSME / P.S to Minister, Food Supply & Consumer Welfare, Science and Technology/ P.S to Minister of State (Ind. Charge), Skill Development & Technical Education, Industries for kind information of Hon'ble Deputy Chief Minister, Agriculture & Farmers' Empowerment, Energy / Hon'ble Minister of State (Ind. Charge), Fisheries & Animal Resources Development, MSME / Hon'ble Minister, Food Supply & Consumer Welfare, Science and Technology / Hon'ble Minister of State (Ind. Charge), Skill Development & Technical Education, Industries respectively.


28/3/25
Director of Horticulture-cum-
Ex-officio Addl. Secretary

Memo No. 3639 Dated: 28.03.25

Copy forwarded to P.S. to the Chief Secretary, Odisha/ P.S to DC-cum-ACS/ P.S to Additional Chief Secretary, Industries Department/ OSD to Principal Secretary, Department of Agriculture & FE / P.S to Principal Secretary, MSME Department/ P.S to Principal Secretary, Food Supply & CW Department/ P.S to Principal Secretary, Fisheries & ARD Department/ P.S. to Principal Secretary, Finance Department for kind information of Chief Secretary, Odisha/ DC-cum-ACS/ Additional Chief Secretary, Industries Department / Principal Secretary, Department of Agriculture & FE/ Principal Secretary, MSME Department/ Principal Secretary, Food Supply & CW Department/ Principal Secretary, Fisheries & ARD Department/ Principal Secretary, Finance Department respectively.


24/3/25
Director of Horticulture-cum-
Ex-officio Addl. Secretary

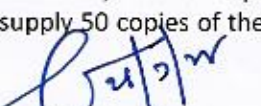
Memo No. 3640 Dated: 28.03.25

Copy forwarded to Director, DAFP-cum-Ex-Officio Additional Secretary to Govt./ Director, Horticulture-cum-Ex-Officio Additional Secretary to Govt./ Director, SC &WD-cum-Ex-Officio Additional Secretary to Govt./ Director, Agriculture Marketing/ Director of Fisheries, Odisha/ Director of Animal Husbandry & Veterinary Services, Odisha/ Director, Industries, Odisha/ Managing Director, APICOL for information and necessary action.


24/3/25
Director of Horticulture-cum-
Ex-officio Addl. Secretary

Memo No. 3641 Dated: 28.03.25

Copy along with its soft copy is forwarded to the Assistant Director (Technical), PS&P, Odisha Secretariat Branch Press, Unit-III, Kharvel Nagar, Bhubaneswar / Odisha Gazette Cell, Secretariat Branch Press, C/o- C&T (Commerce) Department (e-mail: secretariatpressbbsr@gmail.com) with a request to publish the Resolution in the extraordinary issue of the Odisha Gazette and supply 50 copies of the same to this Department for official use.


24/3/25
Director of Horticulture-cum-
Ex-officio Addl. Secretary

Memo No. 3642 Dated: 28.03.25

Copy forwarded to all Departments of Government for information and necessary action.


24/3/25
Director of Horticulture-cum-
Ex-officio Addl. Secretary

Memo No. 3643 Dated; 28-03-25

Copy forwarded to In-Charge, State Level Bankers' Committee (SLBC), UCO Bank Building, 3rd Floor C-2, Ashok Nagar, Bhubaneswar – 751009 for information and necessary action.


Director of Horticulture-cum-
Ex-officio Addl. Secretary

Memo No. 3644 Dated; 28-03-25

Copy forwarded to the Deputy Director, Statistics (IMU), DA&FE for information and with a request to upload the Guideline in the Department Website.


Director of Horticulture-cum-
Ex-officio Addl. Secretary

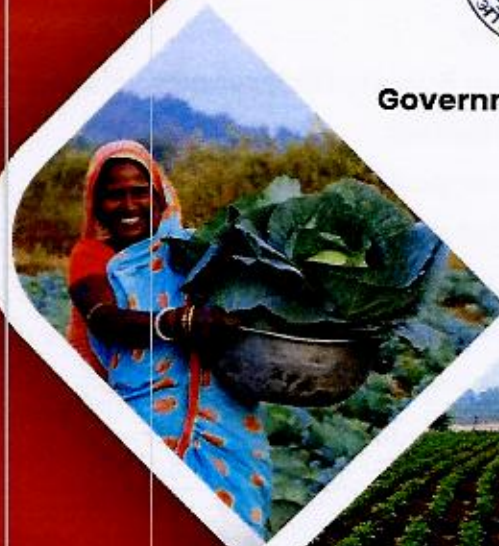
OPERATIONAL GUIDELINES

for

FINANCIAL ASSISTANCE TO COLD STORAGES



Government of Odisha



Department of Agriculture and Farmers' Empowerment, Odisha

Table of Contents

Introduction.....	4
Objectives	4
Nodal agency	4
Pattern of assistance.....	4
Capital Investment Subsidy (CIS) for new cold storages	4
Interest Reimbursement	5
Working capital support	5
Electricity tariff subsidy.....	5
Revival of non-functional cold storages.....	5
Convergence and policy support.....	6
Eligibility Criteria	6
Application process.....	7
Selection Criteria	7
Financing through banks	7
Self-finance	7
Completion period.....	8
Implementation Committees	8
Detailed Project Report	9
Project Cost	9
Implementing responsibilities	9
Implementation modalities.....	10
Valuation of the project	13
Assessment of fixed capital.....	14
Land	14
Building (New Projects)	15
Project report.....	15
Electricity and water supply installations	15
Plant & Machinery	15
Insurance.....	15
Disbursement of capital subsidy.....	15
Other capital assistance.....	16
Mirror account.....	16
Audit.....	17
Recovery	17

Process flow of financial assistance to cold storages	18
Annexures for new cold storages	23
Financial Abstract for New Projects	23
Scanned copy of Documents to be uploaded online (Check list).....	26
Self-declaration on the family members of applicant.....	27
No objection certificate	28
Feasibility report on Cold Storages under Financial Assistance to Cold Storages	29
Go-ahead letter	30
Project Completion Report-Cum-Application for Sanction / Disbursement of Capital Investment Subsidy for scheme Financial Assistance to Cold Storages	31
Field inspection report of Joint BLO for assessment of completion status	33
Joint verification - cum -valuation of fixed capital investment	34
Certificate for evaluation	35
Certificate for government official valuation	36
DNO comparative statement	37
Check list of documents to be submitted to APICOL.....	38
Agreement for new cold storage	39
Subsidy release certificate by the District Nodal Officer.....	42
Annexures for existing Cold Storages (sick/stressed/defunct) seeking for revival	46
Financial Abstract for existing projects	46
Scanned copy of Documents to be uploaded online (Check list).....	47
No objection certificate	48
Feasibility Report by Joint BLO on Application.....	49
Go-ahead letter	51
Application for disbursement of financial assistance under scheme Financial Assistance to Cold Storages	52
Joint verification - cum -valuation of fixed capital investment	55
Check list of documents to be submitted to APICOL.....	57
Agreement for existing cold storage	58
Financial Assistance release certificate by the District Nodal Officer	61

List of Abbreviations

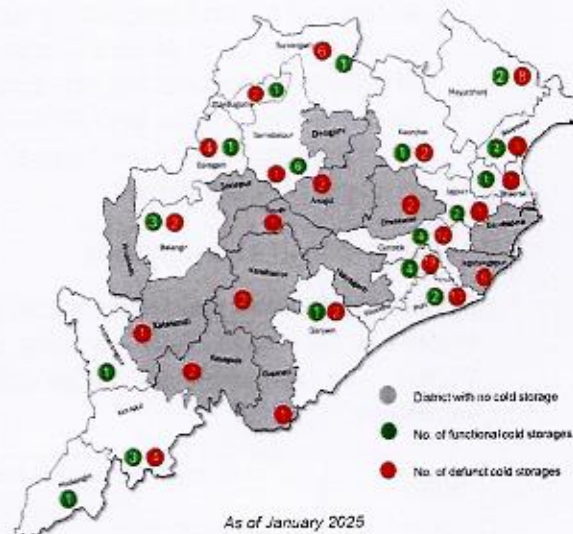
AAE	Assistant Agriculture Engineer
AHO	Assistant Horticulture Officer
AIF	Agriculture Infrastructure Fund
APC	Agriculture Production Cluster
APICOL	The Agricultural Promotion & Investment Corporation of Odisha Limited
APTT	Agri-business Promotion and Transformation Team
BLO	Block Level Officer
CDAO	Chief District Agriculture Officer
CIS	Capital Investment Subsidy
CI	Capital Investment
Cr	Crores
DA & FE	Department of Agriculture and Farmer's Empowerment
DA & FP	Directorate of Agriculture and Food Production
DDH	Deputy Director of Horticulture
Dept.	Department
DLC	District Level Committee
DM APICOL	District Manager, APICOL
DNO	District Nodal Officer
DoH	Directorate of Horticulture
DPR	Detailed Project Report
FA	Facilitating Agency
GOI	Government of India
GoO	Government of Odisha
GST	Goods and Services Tax
GSTIN	Goods and Services Tax Identification Number
KVK	Krushi Vigyan Kendra
LDM	Lead District Manager (Bank)
MD	Managing Director
MIDH	Mission for Integrated Development of Horticulture
MKUY	Mukhyamantri Krushi Udyog Yojana
MSME	Micro, Medium & Small Enterprises
NABARD	National Bank for Agriculture and Rural Development
NHB	National Horticulture Board
NOC	No Objection Certificate
OUAT	Odisha University of Agri
PAN	Permanent Account Number
RoR	Record of Rights
SC	Scheduled Caste
SE	Superintendent Engineer
SOP	Standard Operating Procedure
SLBC	State Level Bankers Committee
SLC	State Level Committee
ST	Scheduled Tribe
SRC	Subsidy Release Certificate

Introduction

On 6th July 2024, Hon'ble Chief Minister Shri Mohan Charan Majhi announced for establishment of at least one Cold storage in each of the 58 subdivisions of the state. Such facilities at the sub-division level would benefit the farmers by reducing their post-harvest losses and increase the values of agricultural products.

Odisha has a wide range of horticulture crops, including vegetables, fruits, spices, flowers, and tubers. The state's agro-climatic conditions are ideal for growing these crops. However, post-harvest quantitative and qualitative loss of fruits, and vegetables substantially affects income of growers. Lack of adequate infrastructure and knowledge gap among farmers are major determinants for post-harvest losses. The lack of adequate cold storage facilities forces farmers to sell their produce immediately after harvest, creating supply gluts that lower farm-gate prices, while consumers face high rates later due to scarcity. Expanding cold storage infrastructure could significantly stabilize prices by enabling farmers to store surplus produce and release it strategically, reducing wastage and curbing extreme price fluctuations.

The State Cabinet, in their 14th meeting held on 22.01.2025 approved the "Financial Assistance to Cold Storages" scheme. The State Government in Department of Agriculture and Farmer's Empowerment notified the scheme vide Notification No. DHO-NHM-PLAN-0001-2025 2567 /A&FE dated 30.01.2025.



Objectives

The scheme "Financial Assistance to Cold Storages" is introduced with an objective to strengthen cold storage facilities and infrastructure, to establish at least one cold storage in each of the 58 sub-divisions of the state, to encourage private applicants to set up cold-storages in hitherto uncovered and economically feasible locations, to enhance income of farmers by providing better market opportunities, value-addition and processing of agriculture, horticulture and allied sector commodities, to address post-harvest losses, and to prevent distress sale of harvested crops.

Nodal agency

The Agricultural Promotion & Investment Corporation of Odisha Limited (APICOL) under the Department of Agriculture and Farmers' Empowerment is the Nodal Agency for implementation of the scheme "Financial Assistance to Cold Storages".

Pattern of assistance

The patterns of assistance for the new and existing cold storages (sick / stressed / defunct) on different components shall be as detailed below:

Capital Investment Subsidy (CIS) for new cold storages

1. Capital Investment Subsidy (CIS) assistance shall be provided by including cost of land and building in capital expenditure.

2. SC / ST/Women / Transgender beneficiaries and beneficiaries from scheduled areas shall get a subsidy of 60% of fixed capital expenditure limited to Rs.6.50Cr, whichever is **lower**.
3. Other beneficiaries shall get a subsidy of 50% of fixed capital expenditure limited to Rs.6.00Cr, whichever is **lower**.
4. Capital Investment Subsidy will be available **only** for establishment of new cold storages.

Interest Reimbursement

1. Interest reimbursement will be provided on the differential amount between total loan amount sanctioned by the bank and the eligible upfront CIS released by APICOL. The quantum of benefit will be up to 6%, out of which 3% interest reimbursement will be as per AIF scheme guidelines from Govt. of India and additional 3% top-up interest reimbursement will be from the State Government.
2. DoH will place funds with APICOL for interest reimbursement support to new cold storages (cold storages **only** under bank finance). The financing bank will send requisition to APICOL for the release of interest reimbursement.

Working capital support

Both new and existing cold storage units will be entitled to reimbursement of interest paid by them to the loan account in case cash credit / working capital loans availed from banks for purpose of establishing cold storage. The reimbursement will be directly paid to the cash credit / working capital loan account of the beneficiary.

Slabs	Limit of working capital loan sanctioned (i.e., Cash Credit limit) by banks	Reimbursement of interest paid (in Percentage)
Slab-1	Up to Rs. 10 Lakh	100%
Slab-2	Above Rs.10 Lakh and up to Rs. 50 Lakh	75%
Slab-3	Above Rs. 50 Lakh and up to Rs. 1 Crore	50%
Slab-4	Above Rs. 1 Crore and up to Rs. 5 Crore	25%

Electricity tariff subsidy

1. The electricity tariff subsidy is limited **only** to cold storage unit operations.
2. 50% electricity tariff subsidy will be provided on the total electricity bill of cold storages operations for a maximum period of seven years from the date of commencement of business operations in case of the new cold storage facilities.
3. In case of existing operational units, and the units that may be revived in future, the electricity tariff subsidy will be paid for a maximum period of seven years **including** accrued period for arrear bills (if any).
4. Electricity tariff subsidy shall directly be reimbursed through GO-SUGAM to the beneficiary of the cold storage unit

Revival of non-functional cold storages

1. In addition to the financial and other assistances mentioned above (excepting Interest reimbursement & Capital Investment subsidy), financial assistance up to maximum Rs.1.5 Cr may be considered, on a case-to-case basis, in case of non-functional units (sick/stressed/defunct) willing and which can be revived.
2. This financial assistance can be given only towards particular sick/stressed/defunct cold storages having arrear electricity dues (excluding security deposit), arrear taxes (only commercial taxes like GST), arrear bank dues (related to sick/stressed/defunct cold storage) and such other statutory and non-statutory dues to be paid to the Government or public utility service providers.

Convergence and policy support

1. Cold storage units will be tagged to potential Agriculture Production Clusters (APC). APCs will be set up in the catchment area of the cold storage units wherever it is not existing. Training and capacity building of farmers, cold storage applicants and stakeholders will be taken up.
 - a. **Existing agriculture production clusters:** APCs in existing blocks in 16 districts will be mapped with new and existing cold storages seeking assistance under the scheme. Facilitating Agencies under the APC scheme will work in coordination with the mapped cold storages. The DoH will tag potential existing clusters to both new and existing cold storages benefiting under the scheme. A detail SOP for the same will be issued separately by DA&FE.
 - b. **New agriculture production clusters:** Willing cold storage units may take up the role of FA for new APC clusters/blocks. Suitable procedure will be developed in selection of FA for new APCs.
2. The relevant departments under the APC scheme like Dept. of Mission Shakti, Dept. of FARD, Dept. of SC & ST, Dept. of Panchayati Raj and Drinking Water, Dept. of Water Resources, & District Administration will provide financial assistance for the convergence of related schemes.
3. The DA&FE will leverage funds from available govt schemes, wherever possible.
4. Storage and transport subsidies will be paid through the existing Post-Harvest Management scheme of DoH, DA&FE.

Eligibility Criteria

1. Any individual, partnership firms, registered farmer collectives¹, registered community-based organizations, industry associations, for-profit organizations and companies registered under Companies Act 2013 (**including** those registered outside of Odisha) are eligible for availing CIS.
2. In-case of groups, two office bearers duly authorized by the Executive Body will act as the applicant for CIS.
3. The applicant must have:
 - i. Individual applicant must be in possession of a valid Aadhar and PAN card at the time of application.
 - ii. In case of groups/company, Aadhar and PAN card of the representatives, PAN card of the company is mandatory.
 - iii. GSTIN registration certificate.
 - iv. The applicant must have land in his/her name, or his/her spouse's name or must have lease duly authorised by the concerned sub registrar in the state of Odisha.
 - v. Registered lease agreement/RoR of the project land in the name of the applicant is required. In case land is in the name of spouse, the applicant will have to submit NoC (see annexure)
 - vi. In case of registered lease agreement, lease deed for a period of minimum 15 years from the date of Go-ahead is required.
4. The minimum age of the applicant must be 18 years as on the date of application.
5. In case existing cold storages (sick/stressed/defunct), applicant should have a RoR /registered lease deed in the name of applicant (of the land where cold store is situated), arrear bank pending dues certificate from financing bank, arrear electricity pending dues certificate, arrear taxes, audited financial statement for pervious 2 financial years, and such other statutory and non-statutory liabilities to paid to the Government or public utility service providers.
6. In case an applicant passes away before completion of the project under the scheme, the legal heir can continue the project, if she/he desires to do so. The legal heir has to submit the following documents for continuance of the Project:
 - i. Legal heir certificate
 - ii. Death certificate of the deceased applicant, and

¹ Farmer Collectives: Farmer Producer Organization (FPO), Farmer Interest Group, Producer Group, Cooperatives, Self Help Groups

- iii. NOC from the other legal heirs (if, any) in shape of an affidavit executed before the concerned Sub-registrar
- iv. A fresh Go-ahead letter will be issued after necessary modification in favour of the new applicant with the same validity period as mentioned in the previous Go-ahead letter.
- v. The CIS will be calculated as per the eligibility of the new applicant and the new CIS will be mentioned in the revised Go-ahead letter.

Application process

1. Applications should be made in GO-SUGAM portal.
2. Applicant can apply in more than one block/subdivision simultaneously for establishing new cold storage.
3. Existing cold storages (sick/stressed/defunct) in the subdivision should also apply through GO-SUGAM portal.
4. The applicant will upload all necessary documents as per Annexure II.
5. The applicant (for new cold storages) has to opt for either self or bank finance for financing the projects

Selection Criteria

For establishing New Cold Storages

1. Any number of cold storages can come up in a Block, but only one unit will be selected per Block for CIS and other assistances under this policy.
2. However, any number of cold storage units coming up in ULBs, shall be eligible for CIS and other assistances under this policy.
3. The selection (for new cold storages) will be made by the District Level Committee (DLC).
4. In case of multiple applications in a particular Block, applicant seeking least financial assistance from Government (CIS, etc.) will be given priority.
5. The land details will be meticulously verified by DLC in DLC meeting before recommending for issuance of Go-Ahead letter

For reviving Existing Cold Storages (Sick/Stressed/Defunct)

Applicant cold storage units (sick/stressed/defunct) shall be assessed by DLC and recommended to the State Level Committee (SLC) for selection. The SLC will decide on their selection and the conditions under which assistance will be provided to them.

Financing through banks

1. The projects are required to be credit linked from the banks in the form of Term Loan and Overdraft/CC for a minimum of 10% of the project cost. However, the bank has to evaluate the entire project for the purpose of financing and release of CIS.
2. Banks will mention the purpose of finance and the loan account details in the sanction order.
3. Consent letter from the bank is mandatory in the case of bank finance cases during DLC meeting for approval of the project.

Self-finance

The process for applicants who has opted for self-finance for establishing new cold storage is same as bank finance cases except the disbursement of subsidy will be done only after completion of the project, to the savings account of the applicant. Release of upfront CIS is not applicable.

Completion period

1. Completion period refers to the duration from issuance of Goahead letter till commencement of commercial operation.
2. The scheduled completion period for the new as well as existing cold storage units will be maximum 2 years from the date of issue of Go-Ahead letter
3. If the cold storage is not completed and commencement of commercial operation is not started within stipulated timeline, no subsidy and assistance under the scheme will be applicable.
4. However, in case of delay in execution of the project beyond completion period, for reasons beyond the control of the cold storage unit, SLC may condone the delay on a case-to-case basis.
5. If the cold storage unit fails to commence commercial operation within the stipulated period, subsidy and assistance received under this policy shall be recovered from the unit along with interest @ 12.5% per annum.

Implementation Committees

State Level Committee (SLC)

The State Level Committee (SLC), as mentioned below, will look after the policy issues related to the scheme. Any modification in the guidelines looking at the changing scenario will be at the disposal of the State Level Committee (SLC) with approval from Govt. in Department of Agriculture and Farmers' Empowerment.

i	Secretary to Govt. of Odisha, Finance Department	: Chairman
ii	Secretary to Govt. of Odisha, Agriculture and Farmers' Empowerment	: Co-Chairman
iii	Director, Industries, Odisha	: Member
iv	Managing Director, APICOL	: Member
v	Chief General Manager (CGM), NABARD	: Member
vi	Representative from Cooperation department	: Member
vii	Convener, SLBC	: Member
viii	Director of Horticulture, Odisha	: Member Convener
ix	Any other member/expert as co-opted by the committee	: Member

District Level Committee (DLC)

i.	Collector-cum-District Magistrate.	: Chairman
ii.	Chief Development Officer-cum-Executive Officer, Zilla Parishad	: Co-Chairman
iii.	All District Level Officers of Agriculture & allied departments	: Member
iv.	District Development Manager (DDM), NABARD	: Member
v.	Lead District Manager (LDM)	: Member
vi.	Any other officer/expert as co-opted by the DLC	: Member
vii.	Deputy Director, Horticulture	: Member
viii.	District Manager, APICOL	: Member Convener

1. The DLC is authorized to approve all the new cold storage projects. The DLC will recommend to the State level committee on revival of existing cold storage. DLC will be conducted on 10th of every month.
2. The concerned DDH and DM APICOL will be the Joint District Nodal Officers (DNOs). Asst. Horticulture Officer and Asst. Agriculture Engineers will act as Joint Block Level Officer (BLO).

Detailed Project Report

1. The applicant will prepare DPR from professional agencies having technical feasibility competence in preparing Cold Storage DPRs.
2. The DPR of applicants should contain details of project, past experience in similar industry, business acumen, business projection for minimum 10 years, proportionate financial allocation of fixed assets, arrears if any (for existing cold storages (sick/ stressed/defunct), business plan to link with the production clusters (backward & forward integration plan with support of APC), & credit score (in case of bank finance).
3. The DPR will include information on feasibility aspects such as road connectivity, electrification, distance from nearby villages, pollution, etc.
4. The DPR may include components of civil construction, machinery specification, and any other items deemed necessary for the project as allowed under MIDH guidelines.
5. However, a customizable DPR will be available online on G-SUGAM.

Project Cost

The project cost of each Cold storage may vary and there is no fixed limit due to variation in type, size, capacity, etc. The DPR should adopt the following:

1. The MIDH, NCCD/OPWD rate whichever is lower for civil construction will be followed.
2. Model DPRs reflected in the MIDH/ NCCD/APICOL/NHB/Line Department/Any Govt. Agencies indicating capital investment, Working Capital requirement and financial analysis may be taken for reference.
3. In case of Refrigerated Van/ Insulated Van the rates of MIDH/PMMSY/NABARD/APICOL guidelines shall be adopted.
4. For front ended subsidy, cost of land (benchmark value), estimate of civil construction along with layout plan, make & model and capacity of machineries & implements, along with electric & water supply installations are to be indicated. (minimum 3 quotations for every machinery & equipment)
5. During finalization of CIS, the change of make & model and capacity of machineries/implements will be allowed, in this case CIS will be based on DPR and invoice rate, whichever is lower. However, the revised make & model and capacity of machineries/ implements/equipment should be approved by DLC.

Implementing responsibilities

1. DLC is authorized to approve all the projects under scheme for issuance of Go-ahead letter and can suggest APICOL regarding other issues related to implementation.
2. The DPRs will be reviewed by DLC for consequential issue of Go-ahead for execution of the projects irrespective of project cost. DLC shall go into merits of each case to decide whether the project qualifies for grant of Capital Investment Subsidy. Unless any critical issues arise during evaluation, the application should be generally recommended as per decided criteria. The minutes of the meeting duly approved by the DLC shall be circulated to DA&FE & APICOL.
3. In order to avoid the inordinate delay in settlement of issues related to land records, Ownership of land, Lease deed, Legal heir of RoR holder, etc. and subsequent delay in release of CIS in favour of the applicants, the accountability of verification of land records will be upon the DLC. Issues related to land should be meticulously scrutinized by DLC before issuance of Go-ahead letter.
4. Projects initiated without prior approval of DLC will not be considered for CIS.
5. The Zonal/Nodal/Branch Managers of the banks willing to finance the Cold storages should be present in the DLC meetings.
6. To support DLC, Collector -cum-District Magistrate may call experts in respective domain if required.

Implementation modalities

For new Cold storage unit

1. The applicant has to submit application online through <https://sugam.odisha.gov.in> and selecting APICOL and then Financial Assistance to Cold Storages. The applicant will also be able to apply separately for transit and storage assistance on GO-SUGAM subsequently.
2. The applicant has to submit on-line application (Annexure-I) enclosing all the details of capital investment in the project report summary format as per checklist (Annexure -II) along with 5 geo-tagged photographs of the proposed project site by using the mobile application/web GO-SUGAM portal (4 photos from different corners of the site & 1 photo with applicant at the centre of the proposed site).
3. In case of new Cold storage, the applicant has to provide a self-declaration on the list of his/ her family members and declare that he/she or his/her family members have availed subsidy in any other scheme for the existing enterprise including the current subsidy claim. The family declaration to be submitted by the applicant as per the Annexure-III.
4. In case, the valid Record of Rights (RoR) of the project land is in the name of his/her spouse, then he/she has to submit NOC in the Annexure IV.
5. The information pertaining to feasibility like road connectivity, electrification, distance from nearby village, pollution, etc. shall be furnished as a part of DPR.
6. Applicant has to pay Rs.2000/- non-refundable application fee online through payment gateway. However, the application fee will be Rs.500/- for SC/ST/Women/Transgender/WSHG/GPLF/BLF/DLF Persons with Disabilities (PwD)/Graduates of Agriculture and allied disciplines. The application fees are inclusive of GST.
7. The application details along with application fee will be verified by Joint BLO. In case of any discrepancy, Joint BLO shall revert back (maximum twice) the application to the applicant within 5 working days for compliance by a. An auto generated alert message/e-mail will be sent to the applicant.
8. After receipt of the compliance from the applicant, Joint BLO will visit the project site with the applicant for site inspection and verify the relevant land records, electricity connectivity, water source, road connectivity etc. and take 4 geo-tagged photographs of project site and one photograph of Joint BLO and applicant at the project site in a mobile app and upload in the GO-SUGAM portal. She/he will upload and submit the feasibility report (Annexure-V) in the web portal within 7 days.
9. In case of credit linked projects, Joint BLO along with Branch Manager of the financing bank has to make a joint visit to the project site before giving the feasibility report. The Bank Manager has to attach the Credit Information Bureau (India) Limited (CIBIL) report of the applicant. In all cases photograph of the visit is mandatory to be uploaded while applying.
10. Upon receipt of the proposal along with feasibility report online, the Joint DNO will process and review the land records on the basis of Tahsildar report. The Joint DNO may carry out on the spot verification of the proposal and interact with the applicant personally, if deemed necessary. Once Joint DNO is satisfied, they upload their recommendation. The recommendation will be either (a) recommended or (b) not recommended. Simultaneously, Joint DNO has to countersign the DPR. In not recommended cases, Joint DNO will upload the reasons for rejection in three points and maximum 50 characters within 8 days of receipt of the proposal. For all recommended cases an alert message will be sent to the Joint DNO to fix up a date for meeting. An alert message will also be sent to the Chairman, DLC.
11. DLC should sit 10th of every month (next working day, if the said day is a holiday) to review progress of the scheme. All proposals will be placed for consideration of issuance of Go-ahead letter. Cases will be evaluated by DLC committee (Annexure-VI).
12. The DM APICOL will prepare the proceedings and get it signed from Chairman, DLC. The proceedings will be uploaded in the portal. On approval of the proceedings, DM APICOL will click OK online and save the Go ahead Draft. DM APICOL will generate the Go-ahead letter and upload with his full signature. Applicant will download the Go-ahead letter from the portal. The process will be completed within 7 days.

13. The applicant will get Go-ahead within a maximum of 52 days from the date of online application completed in all respect. The specimen copy of Go-ahead letter is enclosed at Annexure-VII. Upon receipt of the go-ahead letter, the applicant will initiate work on the project.
14. In rejected proposals, SMS will be sent to the applicant with reasons of rejection.
15. Applicant will upload geo-tagged photograph of the project at three different developmental stages for construction and installation of machineries. Photographs in presence of financing bank is mandatory all developmental stages. For self-finance cases, photographs in presence of the Joint BLO is mandatory.
16. After completion of the project, the applicant will put a permanent display board indicating name of the scheme, nodal & implementing agency, name of the applicant, project cost, etc. in a visible location of the project. After completion of the project the applicant will submit 360° photo of the project along photo of with all major machineries (make and model should be visible) and put a permanent display board.
17. The application for giving completion shall be made by the Applicant in the prescribed format Annexure-VIII indicating investment made towards land, civil construction, electrification, water supply, equipment's and machineries etc. along with the detailed work done estimate by one Govt. Assistant Engineer of the district or Lending Bank (in institutional finance cases), Geo-tagged photographs of all the assets created such as civil constructions, plant and machineries, DG, transformer and water supply etc. In case applicant will certify all relevant bills and vouchers mentioning purpose of utilisation on the body of the bills/vouchers to Joint DNO and lending bank for counter signature. She/ he will upload all relevant bills & vouchers in the portal. One abstract of all bills and vouchers reflecting the bill/voucher no, date, GSTIN of the applicant, Supplier name, Supplier GSTIN details, amount, purpose of utilization etc will be submitted.
18. Joint BLO will visit the project site, verify the completion status and also verify the related documents. They will also verify the documents uploaded by applicant through online process with the original document to be provided by the applicant. Joint BLO can revert back the completion declaration to applicant if she/he finds any discrepancy or non/part completion. In case of completed projects, she/ he can accept and forward the application. Thereafter, she/he will fill up the prescribed inspection report (Annexure-IX) and upload the same along with all geotagged photographs. The time period for the activity is 7 days. The Joint Verification Team will prepare a Joint verification cum-valuation report (Annexure-X) after thoroughly examining the infrastructure created along with machineries/equipment installed.
19. Thereafter, Joint DNO will submit a broad component wise comparative statement (Annexure-XI) of capital investment. Then s/he shall forward the CIS proposal along with work done estimate (including layout plan), bank valuer evaluation to APICOL along with all documents as per the prescribed check list (Annexure-XII).
20. After receiving the proposal from DM APICOL, APICOL will scrutinize the proposal and submit an admin comparative, then DM APICOL will execute an agreement with concerned applicant (Annexure-XIII) on non-judicial stamp paper worth Rupees hundred signed by both party in all pages and then generate the SRC (Annexure XIV).
21. For front ended subsidy estimate and layout of civil construction, benchmark value of land, make, model and capacity of machineries/ implements to be indicated in the Annexure- XV.

For Existing Cold storage unit

1. The applicant has to submit application online through <https://sugam.odisha.gov.in> and selecting APICOL and then Financial Assistance to Cold Storages.
2. The applicant has to submit on-line application enclosing all the details of arrear dues as per guidelines in the Project Report summary format (Financial Abstract) (Annexure-I). The DPR will contain necessary details of all due financial obligations of the applicant towards arrear electricity dues (excluding security deposit), arrear taxes (only commercial taxes like GST), arrear bank dues (related to sick/stressed/defunct cold storage) and such other statutory and non-statutory dues to be paid to the Government or public utility service providers as per checklist (Annexure-II).

3. The applicant has to upload minimum 10 geo-tagged photographs of the existing project including civil construction, machineries, equipment etc. by using the mobile application.
4. The applicant has to provide a NOC of spouse in case land where cold storage is erected stands in name of spouse as per the Annexure-III.
5. The Valid Record of Rights (RoR) of the project land is to be submitted.
6. The information pertaining to feasibility like road connectivity, electrification, distance from nearby village, etc. shall be furnished as a part of DPR.
7. Applicant has to pay Rs.2000/- non-refundable application fee through payment gateway. However, the application fee will be Rs.500/- for SC/ST/Women/Transgender/WSHG/GPLF/BLF/DLF/Persons with Disabilities (PwD)/Graduates of Agriculture and Allied Disciplines. The application fees are inclusive of GST.
8. The application details along with application fee will be verified by Joint BLO. In case of any discrepancy, Joint BLO shall revert back (maximum twice) the application to the applicant within 7 working days for compliance by applicant. An auto generated alert message/e-mail will be sent to the applicant.
9. After receipt of the compliance from the applicant, Joint BLO will visit the project site with the applicant for site inspection and verify the relevant land records, existing civil construction, machineries, equipment, electricity connectivity, water source, road connectivity etc. and take minimum 5 geo-tagged photographs of project and one photograph of Joint BLO and applicant at the project site in a mobile app and upload in the web portal. The Joint BLO will verify all pending bills submitted by the applicant. She/he will upload and submit the feasibility report (Annexure-IV) in the web portal within 7 days.
10. Upon receipt of the proposal along with feasibility report online, the Joint DNO will process and review the land records and other project details for technical feasibility and financial viability. The Joint DNO may carry out necessary spot verification of the proposal along with experts (if found necessary). Once Joint DNO is satisfied, they upload their recommendation. The recommendation will be either (a) recommended or (b) not recommended. Simultaneously, Joint DNO has to countersign the DPR. In not recommended cases, Joint DNO will upload the reasons for rejection in three points and maximum 100 characters within 8 days of receipt of the proposal. For all recommended cases an alert message will be sent to the Joint DNO. An alert message will also be sent to the Chairman, DLC.
11. DLC should sit on 10th of every month (next working day, if the said day is a holiday) to review progress of the scheme. All proposals will be placed for consideration of issuance of Go-Ahead. The DLC will review the cases on technical and financial feasibility for revival.
12. The DM APICOL will prepare the proceedings and get it signed from Chairman, DLC. The proceedings will be uploaded in the portal. On approval of the proceedings, DM APICOL, on behalf of DLC will recommend the approved cases to State level committee. The process will be completed within 7 days.
13. The State level committee will discuss on case-to-case basis on the applications recommended by DLC and approve in State level committee meeting and share proceedings with DLC.
14. DM APICOL will upload proceedings of State level committee meeting in GO-SUGAM and (on behalf of DLC) will issue Go-Ahead letter (Annexure-V) to approved cases (valid for 1 year from date of issue) with all conditions.
15. The applicant on receipt of Go-Ahead letter will deposit online as well as in hardcopy of all relevant documents with details of statutory and non-statutory dues to be paid to the Government or public utility service providers with official seal and signature and certificate of any such Government or public utility service providers. (Annexure-VI)
16. The Joint DNO will then cross-examine such bills and countersign the documents and conduct Joint Verification of the cases. The Joint Verification team members are CDAO, Joint DNO, LDM, representative from DISCOM, and any other member deemed necessary by the committee. The committee will submit Joint Verification-cum-Valuation Report in Annexure-VII. DM APICOL will forward all documents to APICOL (both online and offline) (Annexure-VIII).
17. After receiving the proposal from DM APICOL, APICOL will scrutinize the proposal and submit a statement of all qualifying assistance, then DM APICOL will execute an agreement with concerned applicant (Annexure-IX) on non-judicial stamp paper worth Rupees hundred signed by both party in all

- pages and upload online to generate financial assistance certificate (Annexure-X). DM APICOL will submit to APICOL both online and offline.
18. APICOL will disburse all qualifying statutory and non-statutory dues directly to the Government or public utility service providers having pendency on case-to-case basis.

Valuation of the project

1. **Bank finance projects:** The valuation of completed projects will be done by the concerned financing institution (Annexure-XII) through an approved valuer duly countersigned by the Branch Manager. Parallel valuation of govt. officials (Annexure-XII) will be done. The Bank sanction letter should clearly specify the purpose of finance and Aadhar linked loan/overdraft/CC Account No., to which the CIS to be credited when released by APICOL. The Joint Verification team members:
 - a. CDAO,
 - b. Joint DNOs,
 - c. Joint BLOs,
 - d. LDM,
 - e. Any other member deemed necessary by the committee
2. **Self-Finance Projects:** The valuation of completed projects will be carried out by a team headed by SE, Agril and the following members:
 - i. Joint DNOs,
 - ii. CDAO and
 - iii. KVK representative.
3. The concerned officers will adopt the schedule of rates/ rates while evaluating the project, as mentioned in this guideline.
4. In case of purchase of plant & machinery the lowest may be consider out of the three-quotations of all the machineries including electric installations and water supply (whichever is lower).
5. The valuation report will be filled up by the valuator based upon the detailed valuation for benchmark value of the land (wherever applicable), civil construction, bills and vouchers with GSTIN of the plant & machineries, equipment, along with electrification, water supply and fencing materials.
6. The working capital/recurring capital will not be included for the purpose of CIS assessment. Cold storage units will be entitled to reimburse of interest paid by them to banks on Working Capital loans (CC/OD) as per the guidelines. Bank will intimate to APICOL for reimbursement of interest of working capital loans as per the eligibility. This clause is applicable for both new and existing cold store units.
7. For existing cold storages, as assistance will be given only towards arrear electricity dues, arrear taxes, arrear bank dues and such other statutory and non-statutory dues to be paid to the concerned government departments or public utility service providers or financing banks, the applicant has to provide valid undertaking/agreement from Bank, electricity department, government departments, and other utility service providers having dues receivable.
8. Existing (sick/stressed/defunct) Cold storage will provide plan for revival proposal along with all bills & vouchers of liabilities.
9. CT & GST Compliance: The bills and vouchers with GSTIN (except the civil construction) submitted by the applicant has to be complied by CT & GST before release of CIS.
10. All applicants should be registered under GST act and following 4 points are to be complied for CT GST verification of all bills & vouchers:
 - i. Whether the supplier is having a valid GSTIN.
 - ii. Whether return in GSTR-3B is filed by the supplier.
 - iii. Whether transaction appears in GSTR-2A of the applicant.
 - iv. Matching of the bill amount with GSTR-2A return.
11. When the supplier is a composite taxpayer, individual vouchers are not verifiable.
12. When the articles are purchased from abroad, no information is available in above 4 points (i, ii, iii & iv). These vouchers will be verified from bill of entry of custom department.

DNO will upload Bank Valuation report (Annexure-XII) countersigned by financing bank Branch Manager and govt official joint valuation report in bank finance cases and valuation report {Annexure-XII} from the Joint Valuation Committee for self-finance cases. No further corrections at Joint DNO level will be entertained.

Joint DNO will submit a broad component wise comparative statement (Annexure-XV) of capital investment reflected in

- i. Project report (Offline DPR countersigned by joint DNO)
- ii. The Govt Officials Joint verification-cum-valuation report (Annexure-XII)
- iii. Bank Valuation Report/ Valuation Committee Report (Annexure-XII)
- iv. Actual Expenses Incurred for the following items:
 - a. Detailed work done estimate along with abstract of materials used statement (for civil construction) and lay out plan prepared by an govt. Assistant Engineer of the concerned district / approved valuer (in credit linked cases) duly countersigned by the concerned financing bank.
 - b. All GST bills and vouchers with GSTIN except the civil construction (B2B vouchers).
 - c. For cost of land, 10% of the project cost or benchmark value of the land or registration value of the land which is lower is to be considered.

The lowest of the above will be considered for calculation of eligible capital investment made.

- i. DNO will gather the CIS proposal along with all the relevant documents. All documents submitted in the CIS proposal should be properly placed with page marking as per the prescribed check list (Annexure-XVI). A copy of the CIS proposal along with all documents should be kept at DNO level for future reference and compliance thereof and the detailed original documents will be sent to APICOL for calculation and disbursement of CIS.
- ii. On receipt of the hard copy of the CIS proposal, APICOL will send all relevant bills and vouchers for CT/GST verification. On receipt of CT/GST verification report, the proposal will be scrutinised, and CIS will be calculated as per the guidelines, and then admin comparative will be submitted in GO-SUGAM.
- iii. On submission of Admin comparative by APICOL, the eligible CI and CIS amount will be reflected to the DNO.
- iv. DNO will generate the SRC (Annexure-XVIII) and will also execute an agreement (Annexure-XVII) with the concerned applicant on non-judicial stamp paper worth rupees hundred signed by both in all pages.
- v. DNO will upload the duly signed SRC, and agreement papers completed in all respect in the portal. Hard copies of SRC and agreement will be kept at APICOL along with latest loan account statement or loan closure certificate and savings/current account details as per applicability.
- vi. After receipt of original hard copy of the SRC and agreement papers completed in all respect, APICOL will release the eligible CIS amount as per the eligibility. The subsidy will be calculated based on the final verification of the project by APICOL.

Assessment of fixed capital

Land

Capital investment subsidy will also be applicable on the cost of land subject to maximum up to 10% of the project cost or 2 acres of land whichever is lower. Cost of land will be the lower of benchmark value of the land (as on the date of application) and the actual cost of acquiring/purchasing the land.

The land on which the cold storage is proposed to be set up should be:

1. In the name of Applicant/Applicant's spouse, or
2. Leased in from owner/RoR holder in favour of applicant /Group /Company /partners for a period of minimum 15 years (to be considered from the date of application) through a registered lease deed executed before Sub-registrar.
3. Leasing of land is not required in case of an applicant if the land stands in the name of his/ her spouse, but the consent of the spouse (As per the format in Annexure-V) is required in such cases.
4. NOC in the shape of self-declaration in the form of an affidavit from the co-shares / co-partners before concerned Sub-registrar will be considered as a legal document in case of joint ownership of land. But the land requirement for the proposed project should be within the land share limit of the Applicant.

Building (New Projects)

Only those newly constructed buildings (civil construction for cold store, office, storeroom, working room, sorting-grading house, labour shed, room for machinery, pump house, barbed wire / solar fence / internal road) specifically required for the project erected at the site after issue of Go-Ahead Letter will qualify for subsidy. Dwelling houses, quarters used for residential purposes, masonry compound wall will not qualify for the subsidy. For projects in NAC/Municipality/ Municipal Corporations areas, building plan approval to be obtained from the competent authority.

Project report

The admissible cost for preparation of project report shall be as per prevailing norm of APICOL. The applicant can have liberty of taking help of any professional agency mentioned earlier for DPR Preparation.

Electricity and water supply installations

The cost of electrical installations including transformer, generator/ inverter, electric wiring, etc., and water supply installations including tank, well, bore well, tube well, submersible pumps, overhead tank, and other equipment used in cold storages are eligible for availing CIS provided that subsidy from any other source is not claimed on any of the items.

Plant & Machinery

The value of plant and machinery as erected at project site will be taken into account which includes the cost of productive equipment, such as machineries, tools, implements, equipment etc. Transport charges, loading, unloading charges, insurance premium; and such other items as may be included from time to time, provided that subsidy from any other source is not claimed on any of the items. All cost norms will be as per MIDH or NCCD guidelines whichever is lower.

Insurance

Insurance of capital assets of the cold storage (new and existing sick/stressed/defunct) unit such as infrastructure, machineries, etc. shall be mandatory and the value of insurance premium for one year will be considered as capital investment. Items those are not being insured by the Insurance Companies are to be excluded from the mandatory list of insurance coverage.

Disbursement of capital subsidy

1. Capital Investment Subsidy will be disbursed to projects after the unit is completed and being operational.
2. The date of completion of the project would be as certified by the joint DNO.
3. The applicant shall be required to execute an agreement with the concerned DDH as per Annexure-XVII before release of subsidy by APICOL i.e. at the time of submission subsidy release certificate.

4. In case of bank finance case where the applicant will opt for front ended CIS, the same should be processed up to 80% of eligible subsidy under the scheme as per the scheme guidelines. The amount of up front subsidy will be kept in a mirror account of the financing branch till finalization of the final subsidy by APICOL after completion of the project. After finalization of the final subsidy, the differential amount (final eligible subsidy amount - upfront CIS) will be disbursed to the applicant's Bank Loan Account. In case where the differential amount is more than the loan amount, after adjustment of the loan amount, the rest CIS amount will be sent to the savings account of the applicant.
5. Access shall be provided to Bankers to facilitate credit monitoring.
6. Edit option for change of banks will be provided to DM APICOL.
7. Subsidy will be calculated as per guidelines and released into the Aadhaar and PAN linked bank account of the applicant / loan account of the applicant, mirror account maintained at the financing bank by APICOL.
8. In case of self-financing projects, the final CIS amount will be disbursed to the Aadhaar and PAN linked savings account of the applicant by APICOL.

Other capital assistance

1. Applicant will claim 3% interest reimbursement on loan availed as per AIF guidelines under central scheme and additional 3% top up from the state as interest reimbursement to be provided to new cold storage units. For reimbursement of the same, bank send requisition to APICOL in GO-SUGAM portal.
2. Working capital assistance support is to be provided by APICOL as per eligible slab of the applicant.
3. Incentives for quick completion as mentioned in scheme guidelines.

Mirror account

All modalities of mirror account applicable to similar enterprises under MKUY will be applicable to new cold storages under the scheme. On credit linkage of the proposal under the scheme, the concerned financing Bank will open a mirror account in the name of the applicant and submit an online release request for Front ended Capital Investment Subsidy (CIS) to APICOL through DNO indicating:

- i. Name of the Applicant
 - ii. Go-ahead No
 - iii. Type of project
 - iv. Project Cost
 - v. Capital Cost
 - vi. Recurring Cost
 - vii. Total project Cost
 - viii. Loan Sanction Order No.....Date..... Amount (Including both TL and CC/OD)
 - ix. Estimated CIS amount based on fixed capital of DPR/estimate with layout plan for civil construction & 3 valid quotations for each machinery & equipment including electric installation and water installations and benchmark value of the land wherever applicable.
 - x. Estimated eligible CIS amount as front ended CIS
 - xi. Mirror account number of the applicant, IFSC code, Name of the bank
1. On receipt of online request for release of front ended CIS, APICOL will finalize the front ended CIS amount to be released based on 80% of estimated CIS amount on fixed capital of DPR/ loan amount/ maximum of CIS eligibility under the scheme to the Bank.
 2. The finalized front ended CIS amount will be released to the designated mirror account of the bank under intimation to the concerned Bank, Applicant and joint DNO within 15 days of the receipt of the request. The advance CIS will be kept in the Mirror account at "Zero"% Interest rate.
 3. The lending Bank should disburse sanctioned loan amount to the applicant in accordance with normal banking practice. The EMI should be calculated without taking into account the front ended CIS amount released to the Mirror Account.

4. After completion of the project, APICOL will calculate the final subsidy amount as per the parameters of the scheme guidelines. and eligible CIS will be released to the Bank after deducting the front ended CIS amount already released.
5. On receipt of the balance CIS amount, the total CIS (CIS released to mirror account+ balance CIS released after completion of the project) will be adjusted against the loan amount. In such case, no interest would be payable by the applicant on the portion of the loan disbursed by the Bank equal to the CIS amount released to the Mirror Account and balance CIS released after completion of the project from the respective date of their credit to the Mirror Account/ Loan Account held by the concerned bank. Accordingly, the concerned Bank will recalculate new EMI for the applicant.
6. If the applicant fails to complete the project or CIS amount is less than the amount kept in the mirror account, APICOL will intimate to the concerned Bank. Accordingly, the Bank will refund the front-ended CIS to APICOL within 15 days of such intimation.
7. For front ended subsidy make, model and capacity of machinery/ implements to be indicated in the concerned **Annexure-XIX**. During finalization of CIS, change of make, model and capacity of machinery/ implements will be allowed as per requirement subject to approval of DLC. For civil construction, the costs will be as per scheduled rates of MIDH/NCCD/OPWD code or actual rates whichever is lower. However, CI will be based on the lower between DPR, Bank evaluation, Govt. Officers evaluation and actual invoice rate.

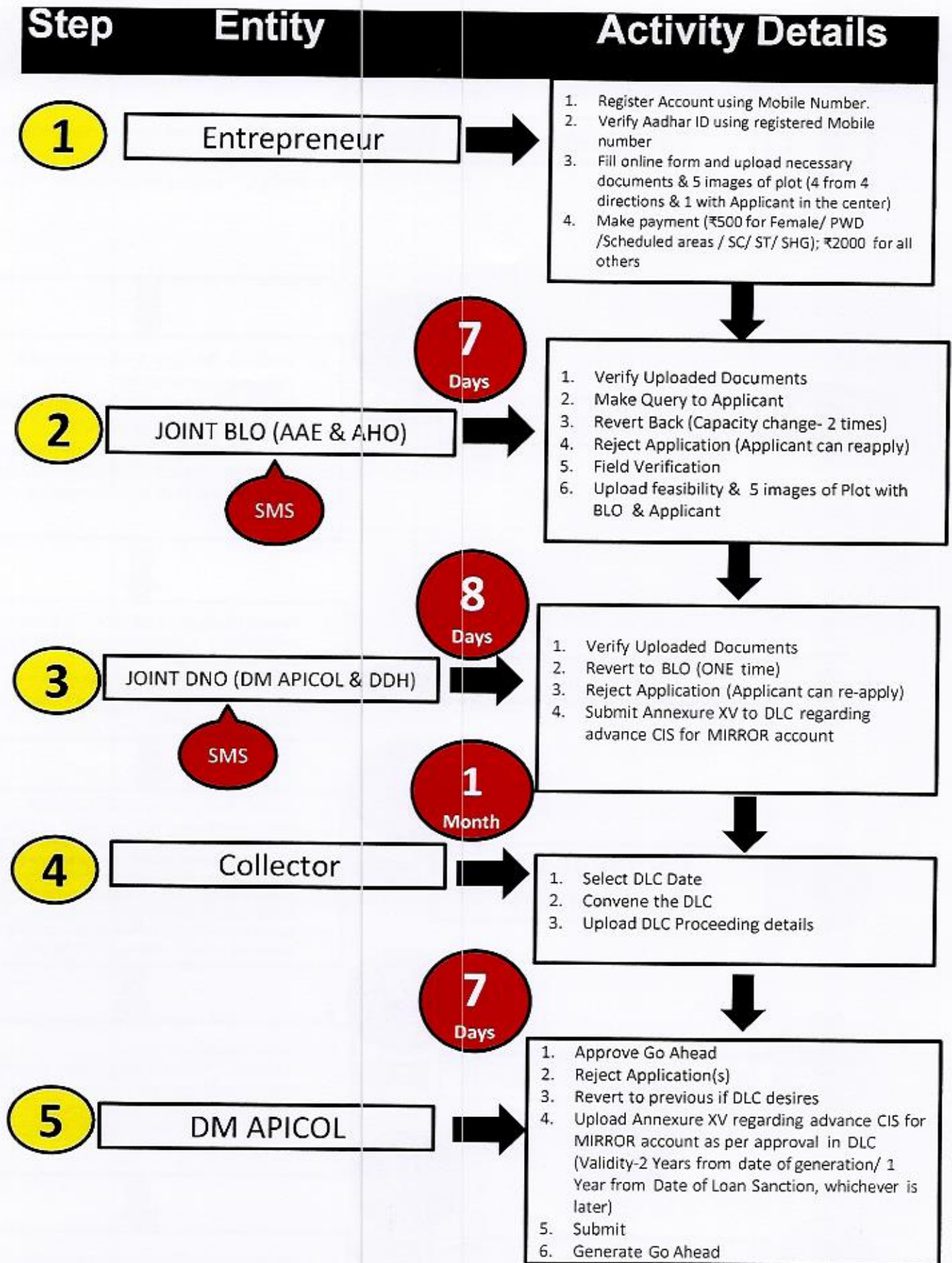
Audit

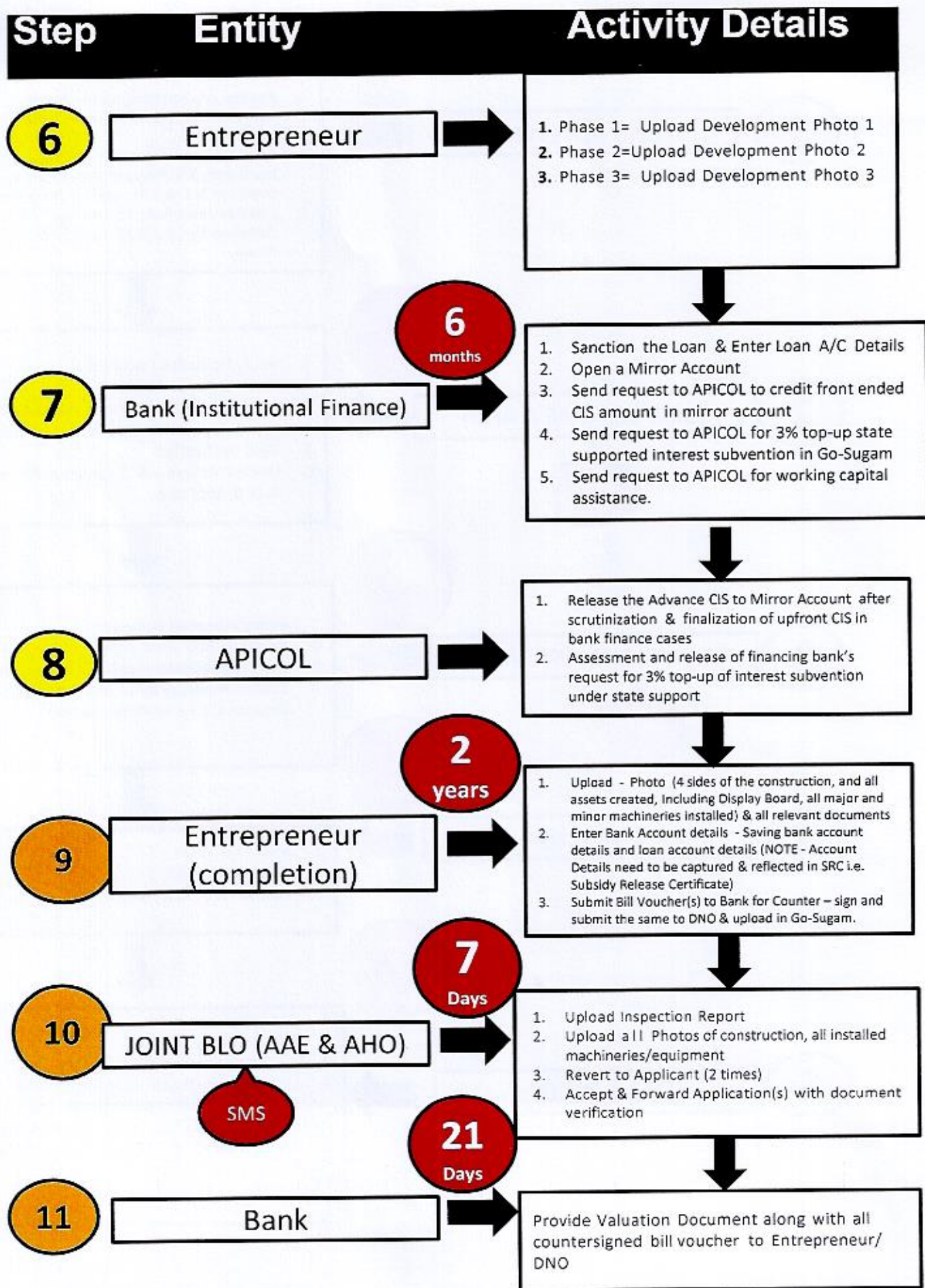
The accounts maintained by APICOL shall be submitted to the Government of Odisha within 4 months from the date of financial year ending. The A.G., Odisha on receipt of such reports will audit the accounts.

Recovery



Where an unit in the opinion of the State Level Committee/ MD, APICOL (Subject to post facto approval of SLC)/ District Level Committee has availed the CIS or any other subsidy or benefit by misrepresentation of facts or by furnishing false and misleading information or suppressing any information, cessation of the unit/changing the site of the unit prior to the period mentioned in the agreement (Annexure-XVII), the subsidy will be recovered as arrears of land revenue under OPDR Act.


For New Cold Storage Unit







Step	Entity	Activity Details
------	--------	------------------


12	JOINT DNO (DM APICOL & DDH)	 15 Days	<ol style="list-style-type: none"> 1. Upload - 5 Photo(s) including Site Display Board, Entrepreneur & Team 2. Edit/ Modify - Bank Loan Account Details as per Loan Sanction Letter 3. Upload Joint Team Valuation Report 4. DNO Uploads Bank valuation report 5. If Project is SELF FINANCED, DNO uploads Valuation Committee report 6. Upload Comparative - DPR/ DNO/ Bank/ Bill Voucher(s) 7. Send CIS proposal/ Bill(s) to APICOL duly countersigned by DNO/ Bank 8. Revert if needed (once)
			 SMS

13	APICOL	 30 Days	<ol style="list-style-type: none"> 1. Admin Comparative - DPR/ DNO/ Bank evaluation/ Evaluation by APICOL as per guideline which is lower 2. Edit/ Modify Subsidy availing Timeline 3. Approve & Enter Amount to sanctioned (STEP 1- Auto Retrieval of Subsidy Percentage 50% or 60% STEP 2- Adjust deduction due to delay in submission of report by Applicant based on Subsidy availing timeline)
----	--------	--	--

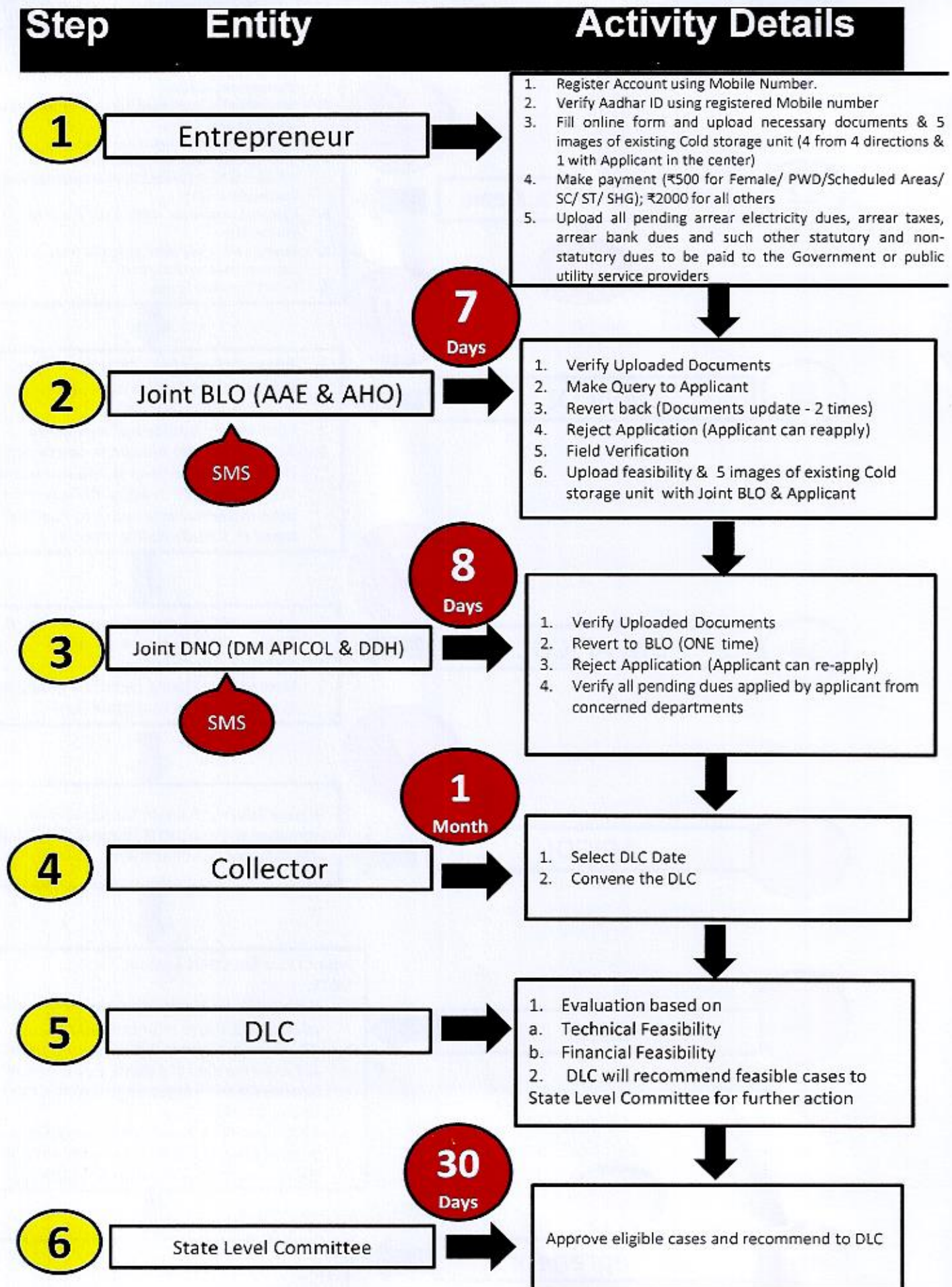
14	DM APICOL	 7 Days	<ol style="list-style-type: none"> 1. Upload SRC indicating CIS in Loan A/C & balance CIS in Regular Bank A/C 2. Upload Agreement 3. Upload Loan closing certificate in case loan is closed / Latest Loan statement
----	-----------	--	--

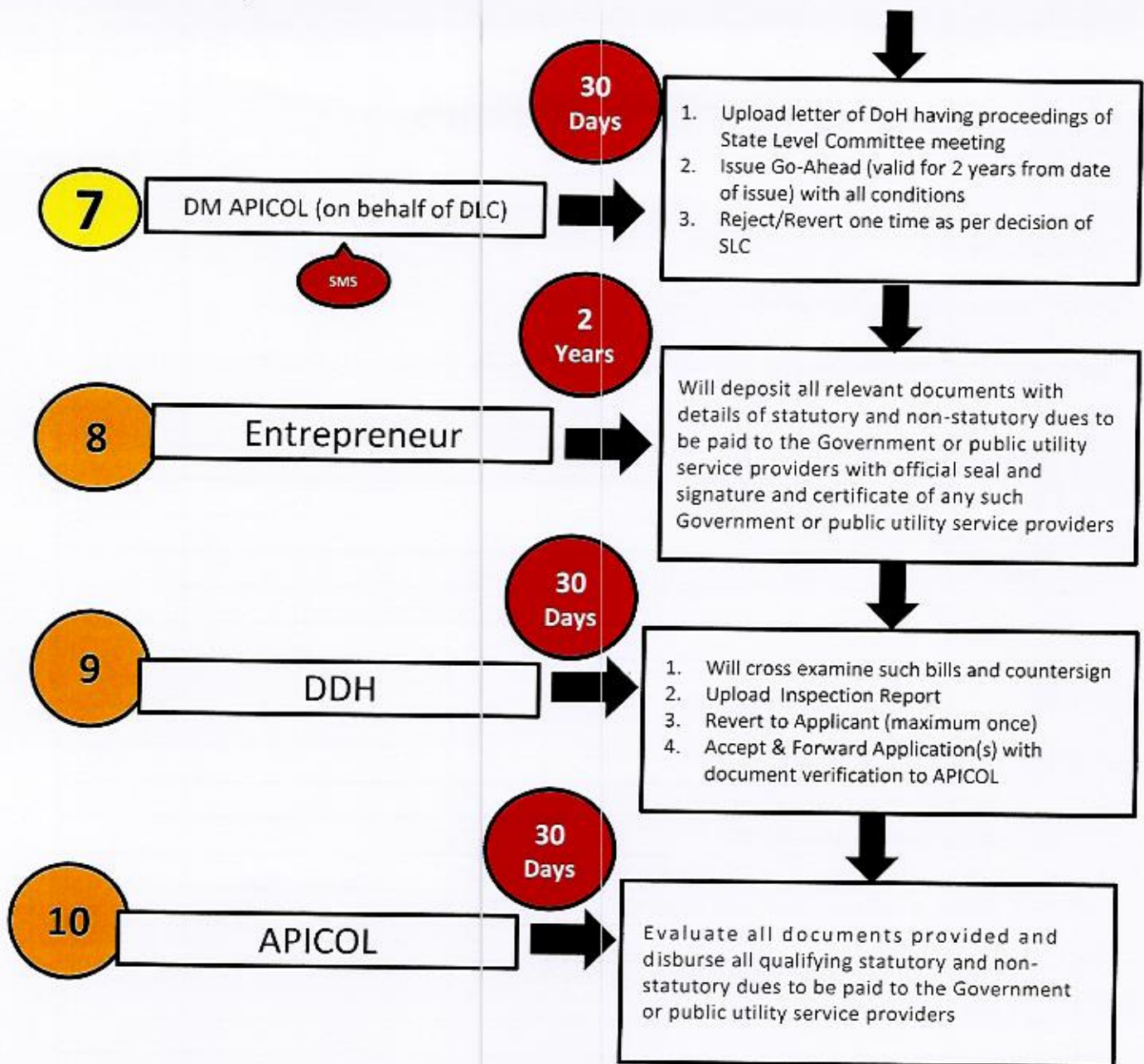
15	APICOL	 7 Days	Release Subsidy/ Balance Subsidy with an intimation to Bank (NOTE: Balance CIS = Total CIS - CIS Released to MIRROR A/C)
----	--------	---	--

16	Bank	 7 Days	Adjust CIS in the LOAN Account NOTE: <ol style="list-style-type: none"> a. If the Project is a default and or cancelled one, advance CIS will be refunded to APICOL; b. CIS released in Mirror A/C to be adjusted in Loan A/C from the date of Release to Mirror Account; c. Balance CIS to be adjusted to Loan A/C/ Other A/C / Refund to APICOL; d. If CIS in mirror Account is less than balance Loan amount after adjustment, the differential amount is to be return to the savings A/C of Entrepreneur
----	------	---	--

17	Entrepreneur	 SMS	Get Subsidy Notification
----	--------------	--	--------------------------

For revival of Existing Unit (Sick/Stressed/Defunct)





Annexures for new cold storages

Annexure-I

Financial Abstract for New Projects

Name of Applicant:

Mode of Finance: Bank/Self

a. Name of Bank & Branch:

b. IFSC Code:

Land as per Pata Details (Khata no, Plot no, Mouza, Kisam, Area, Ownership, Lease Agreement (Y/N))

Land Development			
i. Area (In Acre)			
ii. Cost of land as per benchmark value			
iii. Land development cost			
iv. Fencing cost			
iv. Others if any			
Construction			
SL. No.	Particulars	Area	Amount
1	Cold store area (area in sq. ft.)		
2	Store/ Go-down (area in Sq. ft.)		
3	Office Room (area in Sq. ft.)		
4	Labour Shed (area in Sq. ft.) (maximum 500 sq. ft)		
5	Sorting & Grading room (area in sq. ft)		
6	Others if any		
	a. Security room/ watchman shed (in sq. ft) (maximum 100 sq. ft allowed)		
	b.		
	c.		
Electric Installation:			
SL. No.	Particulars	Capacity	Amount
1	Transformer & Transformer Installation		
2	Wiring & Fitting		
3	DG Set & Installation		
4	Others (if any)		
	a.		
	b.		
	c.		
	e.		
	TOTAL		

Water Supply:				
SL. No.	Particulars	No's	Amount	
1	Borewell & Submersible Pump			
2	Overhead tank			
3	PHD Installation			
4	Others (if any)			
	a.			
	b.			
	c.			
	d.			
TOTAL				
Machinery:				
SL. No.	Name of the Machine	Make & Model	Capacity	Amount
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
TOTAL				

Other Miscellaneous Heads		
SL. No.	Particulars	Amount
1	Insurance including GST	
2	DPR preparation cost	
3		
4		
5		
	TOTAL	
	Grand total	
Recurring Cost		
SL. No.	Particulars	Amount
1		
2		
3		
4		
	TOTAL	
	Grand total	

Scanned copy of Documents to be uploaded online (Check list)

- a. Land record/Lease document for min. 15 years from date of application. NOC in the shape of self-declaration in the form of an affidavit from the co-shares / co- partners before Sub-registrar
- b. Photograph of the applicant.
- c. 5 Geo tagged photograph of the proposed site (Four from four corners and one in the centre)
- d. Certificate for preferential treatment (certificate for SC/ST/Transgender/Scheduled areas)
- e. Aadhaar Card
- f. PAN Card
- g. Proof of date of Birth if not mentioned in Aadhar
- h. Family Declaration Form
- i. Detailed Project Report
- j. Letter of incorporation in case of Partnership Firm / Company
- k. GSTIN certificate

N.B- Leasing of land is not required in case of an applicant if the land stands in the name of his/ her spouse, but the consent of the spouse is required.

ANNEXURE-III

Self-declaration on the family members of applicant

Name of the Applicant:

Aadhar number of Applicant:

I do hereby declare that the following persons belong to my family and the details are as follows

S I. N o	Name of the family members	Age	Gender (Male/Female / Transgender)	Relation with Applicant	Aadhar Number	Amount of subsidy availed previously under KSK/CAE/MKUY/Any other Govt. Scheme (amount in Rupees)
1						
2						
3						
4						
5						
6						
7						

This is to certify that the details mentioned above are true to the best of my knowledge & no other family members of my family have been left out.

NB:

- 1. The family shall mean a family unit consisting of the individual concerned, his or her spouse, their unmarried sons, daughters and married sons with spouse as per the Odisha Public Distribution System (Control) Order, 2016.**
- 2. If the number of family members is more than 7, please attach a separate sheet.**
- 3. In case of WSHG, FIG, FPG, Partnership farm etc where the number of applicants is more than one, each of the individual members has to submit their family declaration separately**

Signature of the
Applicant Date:

ANNEXURE-IV

No objection certificate
(to be submitted by Spouse)

I Sri/Smt. _____ Son/Daughter _____ of
_____ At _____,
PO _____, Dist. _____ do hereby solemnly affirm and
state as follows

1. That I am the deponent of this affidavit.
2. That the ROR of Mauza _____, Khata No. _____, Plot No. _____, Area _____, Stands recorded in my name.
3. That my wife/Husband _____ wants to establish a project namely _____ under Financial Assistance to Cold Storages Scheme over the said piece of land for which I have no objection.
4. This NOC is valid for a period of _____ years. (should be for at least 15 years from the date of application)
5. That is the fact stated above are to the best of my knowledge and belief.

Deponent

ANNEXURE-V

Feasibility report on Cold Storages under Financial Assistance to Cold Storages

Feasibility Report by Joint BLO on Application

1. Name of the Applicant:
2. Applicant Type -
3. PAN Number:
4. Caste Category of applicant:
5. Location of project (whether situated in scheduled area):
6. Capacity of the unit as per DPR:
7. Previous Experience about Cold Storage:
8. Approach road to proposed site:
9. Subsidy availed under any other Government Schemes:
10. Electrification Facility available:
11. Mode of Finance (If bank finance, give bank and branch details):
12. Land Details where unit will be established:

Tahsil	Revenue Circle	Revenue Village	Khata No	Plot No	Area (Acre)	Area (Ha)	Name on ROR	Land Type

13. Address of the applicant:

DPR Details

Prepared by	Total Project Cost	Own contribution amount (in Rs)	Loan amount (in Rs)	Average net profit per annum

The information submitted in the application form and DPR are correct to the best of my knowledge and belief.

Signature of Applicant

The application needs to be resubmitted after due compliance in point no: / / . Verified the above-mentioned information personally visiting the project site. I certify that the application by applicant for establishment of Cold Storage under scheme "Financial Assistance to Cold Storages" is technically feasible and economically viable.

Signature of Joint BLO



Go-ahead letter

Department of Agriculture & Farmer's Empowerment

Go-ahead No: _____

Date of issue: _____ Valid Till: _____

Name of the Scheme: Financial Assistance to Cold Storages.

Sri/Smt _____, Category _____, S/O, D/O,
 W/O _____ of
 village: _____, GP: _____, Block: _____, Dist:
 _____ is allowed for establishment of the
Cold Storage in his field at Vill: _____, GP _____, Block:
 _____, Dist. _____.

This site particulars for the proposed enterprises is/are as follows:

Tahasil	Revenue Circle	Revenue Village	Khata No.	Plot No.	Area (Acre)	Area (Hectare)	Name of ROR

After successful establishment and trial of the project, he/she will be entitled for subsidy to the tune of 60%/50% of the project cost limited upto Rs. 6.50Cr/6.00Cr respectively as per subsidy capping provisioned in Financial Assistance to Cold Storages scheme guidelines. She /He will execute the project by Self finance/ Bank Finance. The project should be completed by _____.

NOTE: As per the Financial Assistance to Cold Storages guidelines, 20% of capital investment subsidy will be deducted from the eligible subsidy amount in case where completion is delayed upto 6 months, 50% will be deducted from the eligible capital investment subsidy in case of delay in completion beyond 6 months but within 1 year, and no subsidy will be released if completion is delayed for period beyond 1 year.

Name:

Signature of DNO:

ANNEXURE-VII

Project Completion Report-Cum-Application for Sanction / Disbursement of Capital Investment Subsidy for scheme Financial Assistance to Cold Storages

Name of the Scheme: Financial Assistance to Cold Storages

From:

Sri / Smt..... (in Block Capitals)

Son / Daughter/ Wife of.....

At / Village / Town.....

P.O. / Block.....

Sub-Division.....

District.....

Date of application.....

To

Joint DNO _____

Sub: Project completion report and Application for release of Capital Investment Subsidy.

Sir,

In accordance with the Scheme **Financial Assistance to Cold Storages**, application is herewith submitted for grant/sanction of subsidy on investment in fixed capital for the project categorized /detailed below. The subsidy amount may be credited in my savings account (for self-finance cases)/my loan account/CC/OD (for bank finance cases) as follows.

- i. Name of the Account Holder:
- ii. Loan Account Number:
- iii. Saving Bank Account Number (For Self-Finance Projects only):
- iv. Name of the Bank Branch:
- v. IFS Code:

(a) Name / Identification / Location of the Project:

Village:	Land / Site Particulars:
PO:	Khata (s) Nos.:
Block:	Plot Nos.:
Sub-Division:	District:

(b) General Information

- i. Cold Storage size / capacity:
- ii. Employment created or likely to be created:
- iii. Mode of Finance (Self / Bank):
- iv. Trial Operation start date:
- v. Date of completion of the project:

c) Project Cost Details

- i. Cost of land (benchmark value) in case claimed for subsidy:
- ii. Cost of land development / fencing with gate:
- iii. Cost of the buildings built after issue of Go-ahead letter:
- iv. Cost of Electrification:
- v. Cost of machineries & equipment:
- vi. Cost of infrastructure for creating water supply:
- vii. Cost of Insurance of fixed assets:
- viii. Cost of DPR preparation:
- ix. Cost of other items if not specified:

d) I/we hereby agree that I/we shall forthwith repay the amount disbursed to me/us with interest prescribed by Government from time to time if the amount of capital investment subsidy is found to have been disbursed in excess of the amount actually admissible for whatsoever reason.

I/we hereby undertake to abide by the terms and conditions as laid down under the guideline. This is to certify that the information furnished above is true to the best of my/our knowledge.

Yours faithfully,

Date:
full

Signature of the Applicant in

Place:

The decision of APICOL regarding the finalization of CIS stands final.

LIST OF DOCUMENTS TO BE ATTACHED:

1. RoR
2. If purchased for the above purpose, sale deed of the land to be attached.
3. In case of leased land, registered lease agreement from sub registrar is to be attached
4. Work done estimate along with layout plan for all part of the civil construction in component wise to be attached. Used material statement and scheduled rate to be mentioned in the work done estimate.
5. Authentic bill/vouchers having GSTIN and e-way bill (voucher cost more than Rs. 50,000) for expenditure incurred against electrification, water supply, machinery, equipment, insurance, & DPR cost etc to be attached.
6. Geo tagged Photograph of the unit (clearly visible colour photographs of all the civil constructions, electric installations, water supply and installations, machineries, equipment, etc.) in presence of the applicant along with permanent display board.
7. Bank Sanction letter (In Case Bank Finance)
8. Machinery installation and commissioning report from the vendor.

N.B: The decision of APICOL regarding finalization of CIS stands final.

ANNEXURE-VIII

Field inspection report of Joint BLO for assessment of completion status

1. Name of the Inspecting Officer :
2. Designation :
3. Date of Inspection :
4. Name of the Applicant :
5. Name of the Enterprise (if any) :
6. Go ahead No :
7. Date of Issue of Go-ahead :
8. Project Capacity :
9. Site particulars of the Enterprise :

Particulars	As per Feasibility report	As per actual site of construction	Remarks
Khata No(s)			
Plot No(s)			
Mouza			
Tahasil			
District			

10. Whether the site particulars of the enterprise furnished in feasibility report matches with the site particulars of the actual site of construction of the enterprise (Yes/No):
11. General Information about the Project
 - a. Project status (New/Existing):
 - b. Present unit size / capacity:
 - c. Date of trail operation:
 - d. Date of completion of the project:
 - e. Permanent Display board fixed or not:
 - f. Is the display board is as per the specifications under Financial Assistance to Cold Storages:

Certified that, I..... visited the aforesaid unit established under Financial Assistance to Cold Storages on and found that the unit has been (**completed / not completed**) as per the detailed project report submitted by the applicant. I (**agree/disagree**) to the information submitted in **Annexure-IX** by the applicant and.....(**recommend/Not recommend**) for further valuation by competent authority(ies).

Signature

Designation:

N.B.: Joint BLO has to fill up it with his/her own legible handwriting after verifying details and upload in the portal

ANNEXURE-IX

Joint verification - cum -valuation of fixed capital investment

(By Govt. Officials & Bank approved Valuer separately)

1. Title of the project		
2. Capacity of the Project		
3. Date of receipt of the proposal for valuation		
4. Date(s) of visit of the site of evaluation and examination of records.		
5. Evaluated by (Name, designation and address)		
6. Name/Identification/Location of the enterprise		
7. Name/address of the applicant Present during the evaluation		
8. Whether a Bank financed Project		Yes/ No/ Partially Bank Financed
9. Name / address of the Bank (s) Bank A/c details for release of CIS		
10. Type of account (SB/Loan):		
Account Number		
IFSC Code		
11. Date completion of the project		

Sl. No.	Items	Description/ Specification (length, breadth, height, thickness, flooring, roofing, etc.) and Other Details where applicable	Cost (Rs.)
1	Land a. Land Development b. Fencing (Barbed wire/Solar Fencing) c. Purchase of Land		

2	Civil Construction after issue of go-ahead letter a. Cold store area (area in sq. ft.) b. Store/ Go-down (area in Sq. ft.) c. Office Room (area in Sq. ft.) d. Labour Shed (area in Sq. ft.) (maximum 500 sq. ft) e. Sorting & Grading room (area in sq ft) f. Others if any g. Security room/ watchman shed (in sq. ft) (maximum 100 sq. ft allowed)		
3	Cost of Water supply/Irrigation System a. Tube-well/Dug-well/Borewell /Submersible Pump b. PHD Installation including overhead tank c. Pump-set d. Others		
4	Cost of Electrification a. Transformer b. Installation/ Wiring/ Fitting c. DG Set d. Others (if any)		
6	Cost of Machineries & Equipment		
8	Miscellaneous 1. Cost of any other item(s) not specified 2. Insurance Premium (for Capital investment) (Note: Details be highlighted)		
9	Project Report preparation Cost		
10	Any other opinion / comment /Suggestion considered necessary by the evaluator		
	Grand Total		

Certificate for evaluation

Certified that the total capital investment cost of this Cold Storage, after my/our verification/detailed valuation/evaluation in my/our inspection(s) on date / dates come to Rs (in words)

I found, said capitals/assets are working/in-use in the factory/Farm premises of the

enterprise and are actually required in process of operation.

1. Signature in full
(Name, designation, date and place
of
financing the Applicant present for/on
address, behalf of
.....)

1. Full signature of the evaluator /
valuator/countersigned by fina
bank (Name, designation,
date and place with seal)

2.

2.

3.

3.

N.B-

- i. The concerned valuator shall put their signature in the report.
- ii. In credit linked Cases Valuation report to be Counter signed by Financing Bank Manager

Certificate for government official valuation

Certified that the total capital investment cost of this Cold Storage, after my/our verification/detailed valuation/evaluation in my/our inspection(s) on date / dates come to Rs (in words)

I found, said capitals/assets are working/in-use in the factory/Farm premises of the enterprise and are actually required in process of operation.

1. Signature in full
(Name, designation, date and place of the
Applicant present for/on
behalf of
.....)

1. Full signature of the officials

2.

2.

3.

3.

Signature
Name and
Designation

N.B: The decision of APICOL regarding finalization of CIS stands final.

ANNEXURE – X

DNO comparative statement

Amount in Rs.

Particulars	Project Cost as per DPR (lesser of two DPRs, i.e. online & offline)	Valuation cost (Joint verification Committee)	Valuation cost (Bank/Valuation committee)	Eligible capital investment (whichever is lower of 1,2,3)
	1	2	3	
Land development				
Fencing				
Land cost (benchmark value) in case where the cost of land is included for CI				
Civil Construction				
Machinery & Equipment				
Electrification				
Water Supply				
Miscellaneous:				
1. DPR Preparation Cost				
2. Insurance of asset				
3. Others if any				
Total				
The eligible Capital Investment Subsidy will be decided based on the lowest value out of comparison among Column 1, 2, & 3.				
Note* Column no. 3 is not applicable in self-finance cases				

Proposed CIS amount as per Financial Assistance to Cold Storages guidelines
Rs.....

DISTRICT NODAL OFFICER

The eligible Capital Investment will be decided based on the lowest value out of comparison among Column 1, 2, & 3.

N.B: The decision of APICOL regarding finalization of CIS stands final.

ANNEXURE-XI

Check list of documents to be submitted to APICOL

SI No	Document	Page Number(s)	Remarks
1	Application form by Promoter including online DPR (Annexure – I & II)		
2	Offline DPR duly appraised by the DNO		
3	Go-Ahead Letter (Annexure – VIII)		
4	Sanction letter of bank along with loan account statement		
5	Land record (ROR) along with Sketch map of land indicating the project site, road, etc. and declaration from spouse, Affidavit in case of co-owner etc. The benchmark valuation of the land, where the cost of land is considered for CIS.		
6	Registered Land Lease document (from Sub-register) >15 years from date of application		
7	Detailed Lay out plan and work done estimate from the appropriate authority of the concerned district (not below the rank of Asst. Engineer) / approved valuer of the financing Bank countersigned by Branch Manager. (including schedule of rate, and used materials statement)		
9	Joint physical verification Cum valuation Report of Capital Investment by Govt. Official (Annex – XII)		
10	Valuation Report of Capital Investment by Bank (credit linked)/ valuation committee in (self finance case)- (Annex – XII)		
11	Installation & commissioning certificate from the vendor		
12	All related vouchers/bills with GSTIN, e-way bills wherever applicable duly countersigned by the financing Bank (Institutional financed) / District Nodal Officer (Self-financed projects).		
13	Insurance of CI		

N.B: After submission of Admin Comparative by APICOL, DNO will submit Subsidy Release certificate and Agreement. The decision of APICOL regarding finalization of CIS stands final

Agreement for new cold storage

This indenture/Agreement made on this day ofTwo Thousand..... between an individual/ a body of individuals / a co-operative / a registered Organization / a company incorporated under the The Companies Act,2013, having its office / Residence/Address at hereinafter called "The Agro-Applicant(s)" (which expression shall unless it be repugnant to the context or meaning thereof, be deemed to include its successor or successors etc.) as the First Party.

and the Government of Odisha exercising the exclusive powers of the Government of the State of Odisha (hereinafter refer to as "the Governor" as the Second Party),
WHEREAS:

- a. The Government of Odisha have framed a scheme under Capital Investment Subsidy under "Financial Assistance to Cold Storages" with a view to promote agricultural production and productivity stating therein that Government of Odisha will grant a subsidy to the parties who set up new Cold Storages in any of the district of the State provided said party (s) satisfies the terms and conditions laid down under the said rule which shall be deemed to be a part of this agreement.
- b. The Agricultural Applicant (s) have set up a Cold Storage At: _____ on Khata No-____ and Plot No. _____ Chaka No. _____ & Ac. _____ dec. having Khata no. _____ and Plot no. _____ and Chaka no. _____ at _____, Dist: _____ standing in the name of Sri _____ and have satisfied other conditions of the Capital Investment Subsidy Scheme and have, therefore, become beneficiaries under the said Capital Investment Subsidy.
- c. The Agro-Applicant (s) by their application in prescribed proforma dated _____ and subsequently dated _____ to the APICOL for the grant of stipulated capital investment subsidy amounting to Rs. _____ (In words _____) only.

And WHEREAS:

- d. After considering the above application and the further representations made by the Agro-Applicant (s) from time to time, it is found that the total fixed capital investment made by the unit at _____ after 1.4.1996 is estimated at Rs. _____/- . Accordingly, the maximum amount of stipulated capital subsidy admissible is Rs. _____/- (In words _____) only and
- e. Relying on the said application and subsequent representations made by the Agro Applicant (s), the Government have sanctioned capital investment subsidy of Rs. _____/- and the Corporation has agreed to pay the same on behalf of the Government to the Applicant (s) on their executing the necessary documents as hereinafter appearing and creating the fixed assets to the term of Rs. _____/-.

NOW THIS INDENTURE WITNESSETH and it is hereto as under: -

1. In consideration of the Government / APICOL agreeing to give in the Agro-Applicant under the said scheme. In such instalments the Government/ APICOL in its sole discretion think fit, an aggregate amount of Rs. _____/- and by way of the capital investment subsidy to the Agro-Applicant (s) creating the fixed assets of Rs. _____/- for the purpose of the Agro-Applicant (s) do hereby covenant with the Government APICOL as under: -
 - i. The APICOL will be entitled in its sole discretion to make disbursement of the capital investment subsidy or of any part thereof either in one or more instalments to the first party on its applying with the terms and condition and the State subsidy scheme (APR-6) and of this agreement.
 - ii. In the event of the State Level Committee / District Level Committee ultimately deciding for any reason whatsoever that the Agro-Applicant (s) are entitled to a lesser

amount of subsidy the excess amount of the capital investment subsidy shall be repaid by the applicant (s) to the Government to the Corporation as the Agent of the Government along with interest thereon at the rate of 12 ½ % (Twelve half percent) per annum of such other higher rate (s) as the Government might decide from time to time from the date of payment of the said amount of Rs. _____/- or any part thereof paid under this agreement till the repayment.

- iii. The applicant (s) shall duly observe and perform the covenants and the condition to be observed and performed by him it/them under the said scheme.
- iv. The Agro-Applicant (s) shall not without prior approval of the State Level Committee/District Level Committee change the location of the whole or any part of the Agro- Applicant / project effect any substantial change in the said project within a period of 10 years from the date of the trial production / completion of "the unit / project / enterprise."
- v. Agro-Applicant (s) shall promptly furnish all the information asked for from time to time to the APICOL.
- vi. The said sum of Rs. _____/- or such part there as may be till then paid by the Government/APICOL to the Agro-Applicant (s) shall become forthwith repayable by Agro-Applicant (s) to the Government/APICOL in each and every of the following events namely:
 - a. If the applicant (s) fail to go into production/agricultural activities with a reasonable time as decided by the APICOL.
 - b. If the Agro-Applicant (s) go out of production/agricultural activities within ten years from the date of trial production or completion of the enterprise.
 - c.
 - i) If the Agro-Applicant (s) change the location of whole or any part of the Agro-Enterprise or effect any substantial construction or disposal of substantial part of their total fixed capital investment within a period of ten years after going into trial production or completion of the enterprise.
 - ii) If the Agro-Applicants shift the known location of the office of the enterprise outside the state without taking prior permission of the APICOL/ State Government.
 - d. If any information furnished by the Agro-Applicants in his/her/their application for the subsidy or otherwise, prior to the sanctioning of the sum of Rs. _____/- as the subsidy is found to be incorrect or false or misleading and there has been suppression of any materials / fact.
 - e. If a distress of execution shall be levied upon any property of the applicants or any part of the said enterprise or a receiver thereof be appointed.
 - f. If the applicants shall commit a breach of any and of the covenants or provisions here in continued and on his/its/their part to be observed and performed.
 - g. If the applicants close the said enterprise for a period exceeding six months at a time for reasons other than labour trouble, what of electric power or raw materials or shall cease to carry on agricultural business for any reason whatsoever within ten years from the date of trial production / completion of the enterprise.
 - h. If the Agro-Applicants or any of them file a petition for being adjudicated as insolvent or are/is adjudicated as insolvent.
 - i. If any petition for winding up the applicant's agricultural enterprise is presented to any Court or the enterprise passes any resolution for being wound up.
 - j. If the Agro-Applicants fail or neglect to forthwith execute such further documents as may be required by the Government / APICOL or to comply with any directions given to it by the Government / APICOL. In each one of the aforesaid contingencies the applicant(s) agree to repay the whole amount mentioned above with interest thereon at the rate of 12½ percent per annum or such higher rate as the Government/APICOL might define from time to time from the date of disbursement of the subsidy till the repayment.

2. Whenever any sum due and payable by the Agro-Applicant (s) under these present shall be in arrears, the same shall be deemed to be public demand and may without prejudice to any other right and the remedies of the Government be recovered from the agricultural applicant (s) as a public demand under the Odisha Public Demand Recovery Act, 1962.
3. The Agro-Applicant (s) shall permit any person or persons authorized by the Government/APICOL in that behalf at any time and from time to time during the usual time of the agricultural business to inspect and examine any part of the project and shall render to him / them such assistance as may be required for the Government / APICOL and furnish to such person or persons as aforesaid all such information relating to the said enterprise / factory as may be required by such person or persons.
4. The Agro-Applicant (s) shall observe and perform all instructions and directions that may be issued from time to time by the Government / APICOL in relation with utilization of the said sum of Rs. _____/- and shall for ten years hereinafter submit yearly/ periodical progress reports on the working of the said enterprise at the time and in the form prescribed by Government / APICOL.
5. *In the event of any dispute or difference arising between the parties in relation to this agreement, whether during its subsistence or thereafter, the same shall be referred to a sole arbitrator mutually appointed by the Agro-Applicant(s) and the Government/APICOL. If the parties fail to agree on an arbitrator, the arbitrator shall be appointed in accordance with the provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time. The arbitration proceedings shall be conducted in Bhubaneswar or at such other place as may be decided by the Government, and the decision of the arbitrator shall be final and binding on both parties.*
6. *The Agro-Applicant(s) agree(s) that any disputes arising under this agreement shall be resolved through arbitration in Bhubaneswar or at such other place as may be decided by the Government.*
7. In the event of any action arising under any of the clauses herein above the Agri applicant(s) agree to pay the APICOL as the Agent of the Government legal charges and such other costs as the APICOL may be required to incur in connection with the aforesaid action.
8. The Agro-Applicant (s) agree to bear and pay all the costs/charges and the expenses incidental to the preparation and execution of this agreement.

IN WITNESS WHEREOF parties hereto have affixed their common seal of this writing the day and year first herein above written.

THE COMMON SEAL is herein to affix pursuant to the resolution of the APICOL passed on the day of _____ in the presence of who/has/have put his/their signature IN TOKEN OF HIS / THEIR PRESENCE in the presence of _____

IN THE WITNESS WHEREOF the applicant (s) have put their (respective) hand hereto day and year herein above written.

Signed and delivered by
the With in name in the
presence of

1)

2)

Signature of officer acting in the
Premises for and on behalf of the
Governor of Odisha in the
presence of

1)

2)

Signature (Full Name)

For and on behalf of APICOL/DNO

Date.....Place..... (Seal)

N.B: The decision of APICOL regarding finalization of CIS stands final

ANNEXURE –XIII

Subsidy release certificate by the District Nodal Officer

Dated: _____

To
The Managing Director,
APICOL, Odisha.

Sub: Request for release of CIS under scheme Financial Assistance to Cold Storages.

Ref: Go-ahead Letter No. Dated

Sir,

A sum of Rs. (subsidy amount) may be released in favour of
A/c No., Branch....., IFSC Code towards
CIS on establishment of Cold Storage under scheme Financial Assistance to Cold Storages. The said subsidy
amount has been duly verified and agreed upon by the applicant. The agreement to this effect has been
executed on date The said amount may be credited to as per the bank account details
mentioned below which has been verified by me.

Account Particulars		
Name of account holder		
Name of Bank		
Branch Name		
IFSC code		
Account number		

Loan account particulars		
Name of account holder		
Name of bank		
Branch Name		
IFSC code		
Account Name		

Yours faithfully,
Deputy Director Horticulture,
District.....
Copy to – Branch Manager,

N.B: The decision of APICOL regarding finalization of CIS stands final.

Land Development			
i. Area (In Acre)			
ii. Cost of land as per Benchmark value where cost of land is considered for CIS			
iii. Land Development Cost			
iv. Fencing Cost			
iv. Others if any			
Construction			
SL. No.	Particulars	Area	Amount
1	Cold store area (area in sq. ft.)		
2	Store/ Go-down (area in Sqft.)		
3	Office Room (area in Sqft.)		
4	Labour Shed (area in Sqft.) (maximum 500 sq. ft)		
5	Sorting & Grading room (area in sq ft)		
6	Others if any		
	a. Security room/ watchman shed (in sq. ft) (maximum 100 sq. ft allowed)		
	b.		
	c.		
Electric Installation:			
SL. No.	Particulars	Capacity	Amount
1	Transformer & Transformer Installation		
2	Wiring & Fitting		
3	DG Set & Installation		
4	Others (if any)		
	a.		
	b.		
	c.		
	e.		
	TOTAL		

Water Supply:

SL. No.	Particulars	No's	Amount
1	Borewell & Submersible Pump		
2	Overhead tank		
3	PHD Installation		
4	Others (if any)		
	a.		
	b.		
	c.		
	d.		
TOTAL			

Machinery:

SL. No.	Name of the Machine	Make & Model	Capacity	Amount
1				
2				
3				
4				
5				
6				
7				
8				
TOTAL				

Miscellaneous Heads:

SL. No.	Particulars	Amount
1	Insurance including GST	
2	DPR preparation cost	
3		
4		
5		

	TOTAL	
Grand total		
Recurring Cost		
SL. No.	Particulars	Amount
1		
2		
3		
4		
	TOTAL	
Grand total		

Upfront CIS Eligibility Details		
SL. No.	Criteria	Amount
1	Estimate of Capital Expenditure of the Project	
2	Estimate CIS Amount	
3	80% of CIS recommended	

District Name:

Nodal Officer Name:

Signature of District Nodal Officer:

Date

N.B: The decision of APICOL regarding finalization of CIS stands final

Annexures for existing Cold Storages (sick/stressed/defunct) seeking for revival

ANNEXURE - I

Financial Abstract for existing projects

- i. Name of Applicant:
- ii. Mode of Finance: Bank/Self
 - a. Name of Bank & Branch:
 - b. IFSC Code:
- iii. Land as per Pata Details (Khata no, Plot no, Mouza, Kisam, Area, Ownership, Lease Agreement, etc.)
- iv. Reason for Sick/Stressed/Defunct

Details of the Existing Project		
Registered Name of the Enterprise		
Capacity of the project		
Date of Establishment		
Current Status (Sick/Stressed/Defunct)		
Date of last audit (enclose the audited balance sheet statement and accounts of last 2 yrs)/ITR of last 2 years/CA certificate		
Functioning status of machineries		
Current condition of the Civil Construction		
Arrear Details		
SL. No.	Particulars	Amount
1	Arrear Electricity dues (excluding security deposit)	
2	Arrear Taxes (only commercial taxes like GST)	
3	Arrear Bank dues	
4	Any other statutory dues	
Other Fixed Costs		
	DPR preparation cost	
	TOTAL	
Grand total		

ANNEXURE - II

Scanned copy of Documents to be uploaded online (Check list)

- a. Land record/Lease document for min. 15 years from date of application NOC in the shape of self-declaration in the form of an affidavit from the co-shares / co- partners before Sub-registrar
- b. Photograph of the applicant.
- c. Minimum 10 Geo tagged photograph of the existing project site (Including civil construction, machineries, equipment, etc.)
- d. Aadhaar Card
- e. PAN Card
- f. Proof of date of Birth if not mentioned in Aadhar
- g. Detailed Project Report
- h. Letter of incorporation in case of Partnership Firm / Company
- i. GSTIN certificate
- j. Details of liabilities including certificates in this regard

N.B- Leasing of land is not required in case of an applicant if the land stands in the name of his/ her spouse, but the consent of the spouse is required.

N.B: The decision of APICOL regarding finalization of assistance stands final.

ANNEXURE-III

No objection certificate
(to be submitted by Spouse)

I Sri/Smt. _____ Son/Daughter of _____ At _____, PO _____, Dist. __ do hereby solemnly affirm and state as follows

1. That I am the deponent of this affidavit.
2. That the ROR of Mauza __, Khata No. __, Plot No. ____, Area __, Stands recorded in my name.
3. That my wife/Husband __ wants to establish a project namely __ under Financial Assistance to Cold Storages Scheme over the said piece of land for which I have no objection.
4. This NOC is valid for a period of __years. (should be for at least 15 years from the date of application)
5. That is the fact stated above are to the best of my knowledge and belief.

Deponent

Feasibility Report by Joint BLO on Application

1. Name of the Applicant:
2. Applicant Type -
3. PAN Number:
4. Caste Category of applicant:
5. Capacity of the unit as per DPR:
6. Date of Establishment of Cold Storage:
7. Approach road to proposed site (Yes/No):
8. Subsidy availed under any other Government Schemes (Y/N, if Yes, necessary documents may be attached):
9. Electrification Facility available:
10. Date of last audit (enclose the audited balance sheet statement and accounts of last 2 yrs)/ITR of last 2 years/CA certificate:
11. Functioning status of machineries:
12. Current condition of the Civil Construction:
13. Land Details where unit will be established:

Tahsil	Revenue Circle	Revenue Village	Khatano	Plot No	Area (Acre)	Area (Hectare)	Name on RO	Land Type

Arrear Details

Prepared by		
Arrear Details	Arrear Electricity dues (excluding security deposit)	
	Arrear Taxes (only commercial taxes like GST)	
	Arrear Bank dues	
	Any other	
	Technical Feasibility	

The information submitted in the application form and DPR are correct to the best of my knowledge and belief.

Signature of Applicant

The application needs to be resubmitted after due compliance in point no: __/__/____. Verified the above-mentioned information personally visiting the project site. I certify that the application by applicant for revival of Cold Storage of _____ under scheme "Financial Assistance to Cold Storages" is technically and economically viable.

Signature of Joint BLO



Go-ahead letter

Department of Agriculture & Farmer's Empowerment

Go-ahead No: _

Date of issue: _ Valid Till: _____

Name of the Scheme: Financial Assistance to Cold Storages.

Sri/Smt _____, Category _____, S/O, D/O, W/O _____ of village:
 _____, GP: _____, Block: _____, Dist: _____ is allowed for revival of existing Cold Storage in his
 field at Vill: _____, GP _____, Block:
 _____, Dist. _____.

This site particulars for the proposed enterprises is/are as follows:

Tahas il	Reven ue Circle	Reven ue Village	K ha ta N o.	Plot No.	Area (Acre)	Area (Hect are)	Na me of RO R

He/she will be entitled for assistance to the tune of up to 1.50 Cr as per capping provisioned in Financial Assistance to Cold Storages scheme guidelines. The project should be functional by _____.

N.B-The decision of APICOL regarding the finalization of assistance stands Final.

Name:

Signature of Joint DNO

ANNEXURE-VI

Application for disbursement of financial assistance under scheme Financial Assistance to Cold Storages

Name of the Scheme: Financial Assistance to Cold Storages

From: Sri / Smt..... (in Block Capitals)

Son / Daughter/ Wife of.....

At / Village / Town.....

P.O. / Block.....

Sub-Division.....

District.....

Date of application.....

To

Joint DNO _____

Sub: Application for release of financial assistance.

Sir,

In accordance with the Scheme **Financial Assistance to Cold Storages**, application is herewith submitted for grant/sanction of financial assistance towards statutory and non-statutory dues to be paid to the Government or public utility service providers for the project categorized /detailed below. The amount may be credited in the account/s of government and public utility service providers as follows.

Details of statutory and non-statutory dues to be paid to the Government or public utility service providers			
Sl. No.	Particulars	Details	Amount (Rs)
1	Arrear Electricity Dues	vi. Name of the Account Holder: vii. Account Number: viii. Name of the Bank Branch: ix. IFS Code:	
2	Arrear Bank Dues	i. Name of the Account Holder: ii. Account Number: iii. Name of the Bank Branch: iv. IFS Code:	
3	Arrear Taxes (Only commercial)	i. Name of the Account Holder: ii. Account Number: iii. Name of the Bank Branch:	

	taxes like GST)	iv. IFS Code:	
4	Any Other	i. Name of the Account Holder: ii. Account Number: iii. Name of the Bank Branch: iv. IFS Code:	

(a) Name / Identification / Location of the Project:

Village:		Land / Site Particulars:	
PO:		Khata (s) Nos.:	
Block:		Plot Nos.:	
Sub-Division:		District:	

(b) General Information

- vi. Cold Storage size / capacity:
- vii. Employment created or likely to be created:
- viii. Date of completion of the project:

I/we hereby undertake to abide by the terms and conditions as laid down under the guideline. This is to certify that the information furnished above is true to the best of my/our knowledge.

Yours faithfully,

Date:

Signature of the Applicant in full

Place:

The decision of APICOL regarding the finalization of financial assistance stands final.

LIST OF DOCUMENTS TO BE ATTACHED:

Applicant has to upload the following documents duly signed by the respective department:

1. Arrear Bank dues duly signed by the Zonal/Branch Manager
2. Arrear Electricity dues duly signed by electricity department

3. Arrear commercial tax dues duly signed by _____
4. Any other such other statutory and non-statutory dues to be paid to the Government or public utility service providers

N.B: The decision of APICOL regarding finalization of assistance stands final.

ANNEXURE- VII

Joint verification - cum -valuation of fixed capital investment

(By Govt. Officials)

1. Title of the project	
2. Capacity of the Project	
3. Date of receipt of the proposal for valuation	
4. Date(s) of visit of the site of evaluation and examination of records.	
5. Evaluated by (Name, designation and address)	
6. Name/Identification/Location of the enterprise	
7. Name/address of the applicant Present during the evaluation	
8. Date completion of the project	

Details of statutory and non-statutory dues to be paid to the Government or public utility service providers				
Sl. No.	Particulars	Details	Amount	Remarks by the DNO
1	Arrear Electricity Dues	x. Name of the Account Holder: xi. Account Number: xii. Name of the Bank Branch: xiii. IFS Code:		
2	Arrear Bank Dues	v. Name of the Account Holder: vi. Account Number: vii. Name of the Bank Branch: viii. IFS Code:		
3	Arrear Taxes (Only	v. Name of the Account Holder: vi. Account Number:		

	commercial taxes like GST)	vii. Name of the Bank Branch: viii. IFS Code:		
4	Any Other	v. Name of the Account Holder: vi. Account Number: vii. Name of the Bank Branch: viii. IFS Code:		

Certificate for government official valuation

Certified that the arrear dues of this Cold Storage, after my/our verification/detailed valuation/evaluation in my/our inspection(s) on date / dates come to Rs (in words)

1. Signature in full

(Name, designation, date and place of the Agro-Applicant present for/on

behalf of

.....

2.

3.

1. Full signature of the officials

2.

3.

N.B: The decision of APICOL regarding finalization of assistance stands final.

ANNEXURE- VIII

Check list of documents to be submitted to APICOL

Sl. No.	Document	Page Number (s)	Remarks
1	Application form by Promoter including online DPR (Annexure – I & II)		
2	Offline DPR duly appraised by the DNO		
3	DLC proceedings		
4	Go-Ahead Letter (Annexure – VIII)		
5	Details of statutory and non-statutory dues to be paid to the Government or public utility service providers with their seal and signature		
6	Joint Evaluation report		

N.B: After calculation of final eligible financial assistance by APICOL, DNO will submit financial assistance release certificate and Agreement.

Agreement for existing cold storage

This indenture/Agreement made on this day ofTwo Thousand between an individual/ a body of individuals / a co-operative / a registered Organization / a company incorporated under The Companies Act, 2013, having its office / Residence/Address at hereinafter called "The Agro-Applicant(s)" (which expression shall unless it be repugnant to the context or meaning thereof, be deemed to include its successor or successors etc.) as the First Party,

and the Government of Odisha exercising the exclusive powers of the Government of the State of Odisha (hereinafter refer to as "the Governor" as the Second Party),

WHEREAS:

- a. The Government of Odisha have framed a scheme under Capital Investment Subsidy under Financial Assistance to Cold Storages with a view to promote agricultural production and productivity stating therein that Government of Odisha will grant a subsidy to the parties who set up new Cold Storages in any of the district of the State provided said party (s) satisfies the terms and conditions laid down under the said rule which shall be deemed to be a part of this agreement.
- b. The Agricultural Applicant (s) have set up a Cold Storage At: _____ on Khata No-____ and Plot No. ____ Chaka No.____ & Ac. _____ dec having Khata no. _____ and Plot no. _____ and Chaka no. _____ at _____, Dist _____ standing in the name of Sri _____ and have satisfied other conditions of the Capital Investment Subsidy Scheme and have, therefore, become beneficiaries under the said Capital Investment Subsidy.
- c. The AgroApplicant (s) by their application in prescribed proforma dated _____, and subsequently dated _____ to the APICOL for the grant of stipulated capital investment subsidy amounting to Rs. _____ (In words Rupees _____) only.

And WHEREAS:

- d. After considering the above application and the further representations made by the Agro-Applicant (s) from time to time, it is found that the total fixed capital investment made by the unit at _____ after 1.4.1996 is estimated at Rs. _____/-. Accordingly, the maximum amount of stipulated capital subsidy admissible is Rs. _____/- (In words _____) only and
- e. Relying on the said application and subsequent representations made by the Agro Applicant (s), the Government have sanctioned capital investment subsidy of Rs. _____/- and the Corporation has agreed to pay the same on behalf of the Government to the Applicant (s) on their executing the necessary documents as hereinafter appearing and creating the fixed assets to the term of Rs. _____/-.

NOW THIS INDENTURE WITNESSETH and it is hereto as under: -

1. In consideration of the Government / APICOL agreeing to give in the Agro-Applicant under the said scheme. In such instalments the Government/ APICOL in its sole discretion think fit, an aggregate amount of Rs. _____/- and by way of the capital investment subsidy to the Agro-Applicant (s) creating the fixed assets of Rs. _____/- for the purpose of the Agro-Applicant (s) do hereby covenant with the Government APICOL as under :-
 - i. The APICOL will be entitled in its sole discretion to make disbursement of the capital investment subsidy or of any part thereof either in one or more instalments to the first party on its applying with the terms and condition and the State subsidy scheme (APR-6) and of this agreement.
 - ii. In the event of the State Level Committee / District Level Committee ultimately deciding for any reason whatsoever that the Agro-Applicant (s) are entitled to a lesser amount of subsidy the excess amount of the capital investment subsidy shall be repaid by the applicant (s) to the Government to the Corporation as the Agent of the Government along with interest thereon at the rate of 12 ½ % (Twelve half percent) per annum of such other higher rate (s) as the Government might decide from time to time from the date of payment of the said amount of Rs. _____/- or any part thereof paid under this agreement till the repayment.

- iii. The applicant (s) shall duly observe and perform the covenants and the condition to be observed and performed by him it/them under the said scheme.
- iv. The Agro-Applicant (s) shall not without prior approval of the State Level Committee /District Level Committee change the location of the whole or any part of the Agro-Applicant / project effect any substantial change in the said project within a period of 10 years from the date of the trial production / completion of "the unit / project / enterprise."
- v. Agro-Applicant (s) shall promptly furnish all the information asked for from time to time to the APICOL.
- vi. The said sum of Rs.____/- or such part there as may be till then paid by the Government/APICOL to the Agro-Applicant (s) shall become forthwith repayable by Agro-Applicant (s) to the Government/APICOL in each and every of the following events namely:
 - a. If the applicant (s) fail to go into production/agricultural activities with a reasonable time as decided by the APICOL.
 - b. If the Agro-Applicant (s) go out of production/agricultural activities within ten years from the date of trial production or completion of the enterprise.
 - c.
 - i) If the Agro-Applicant (s) change the location of whole or any part of the Agro- Enterprise or effect any substantial construction or disposal of substantial part of their total fixed capital investment within a period of ten years after going into trial production or completion of the enterprise.
 - ii) If the Agro-Applicants shift the known location of the office of the enterprise outside the state without taking prior permission of the APICOL/ State Government.
 - d. If any information furnished by the Agro-Applicants in his/her/their application for the subsidy or otherwise, prior to the sanctioning of the sum of Rs. /- as the subsidy is found to be incorrect or false or misleading and there has been suppression of any materials / fact.
 - e. If a distress of execution shall be levied upon any property of the applicants or any part of the said enterprise or a receiver thereof be appointed.
 - f. If the applicants shall commit a breach of any and of the covenants or provisions here in continued and on his/its/their part to be observed and performed.
 - g. If the applicants close the said enterprise for a period exceeding six months at a time for reasons other than labour trouble, what of electric power or raw materials or shall cease to carry on agricultural business for any reason whatsoever within ten years from the date of trial production / completion of the enterprise.
 - h. If the Agro-Applicants or any of them file a petition for being adjudicated as insolvent or are/is adjudicated as insolvent.
 - i. If any petition for winding up the applicant's agricultural enterprise is presented to any Court or the enterprise passes any resolution for being wound up.
 - j. If the Agro-Applicants fail or neglect to forthwith execute such further documents as may be required by the Government / APICOL or to comply with any directions given to it by the Government / APICOL. In each one of the aforesaid contingencies the applicant(s) agree to repay the whole amount mentioned above with interest thereon at the rate of 12½ percent per annum or such higher rate as the Government/APICOL might define from time to time from the date of disbursement of the subsidy till the repayment.
2. Whenever any sum due and payable by the Agro-Applicant (s) under these present shall be in arrears, the same shall be deemed to be public demand and may without prejudice to any other right and the remedies of the Government be recovered from the agricultural applicant (s) as a public demand under the Odisha Public Demand Recovery Act, 1962.

3. The Agro-Applicant (s) shall permit any person or persons authorized by the Government/APICOL in that behalf at any time and from time to time during the usual time of the agricultural business to inspect and examine any part of the project and shall render to him / them such assistance as may be required for the Government / APICOL and furnish to such person or persons as aforesaid all such information relating to the said enterprise / factory as may be required by such person or persons.
4. The Agro-Applicant (s) shall observe and perform all instructions and directions that may be issued from time to time by the Government / APICOL in relation with utilization of the said sum of Rs. ___/- and shall for ten years hereinafter submit yearly/ periodical progress reports on the working of the said enterprise at the time and in the form prescribed by Government / APICOL.
5. *In the event of any dispute or difference arising between the parties in relation to this agreement, whether during its subsistence or thereafter, the same shall be referred to a sole arbitrator mutually appointed by the Agro-Applicant(s) and the Government/APICOL. If the parties fail to agree on an arbitrator, the arbitrator shall be appointed in accordance with the provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time. The arbitration proceedings shall be conducted in Bhubaneswar or at such other place as may be decided by the Government, and the decision of the arbitrator shall be final and binding on both parties.*
6. *The Agro-Applicant(s) agree(s) that any disputes arising under this agreement shall be resolved through arbitration in Bhubaneswar or at such other place as may be decided by the Government.*
7. In the event of any action arising under any of the clauses herein above the Agri applicant(s) agree to pay the APICOL as the Agent of the Government legal charges and such other costs as the APICOL may be required to incur in connection with the aforesaid action.
8. The Agro-Applicant (s) agree to bear and pay all the costs/charges and the expenses incidental to the preparation and execution of this agreement.

IN WITNESS WHEREOF parties hereto have affixed their common seal of this writing the day and year first herein above written.

THE COMMON SEAL is herein to affix pursuant to the resolution of the APICOL passed on the day of in the presence of who/has/have put his/their signature IN TOKEN OF HIS / THEIR PRESENCE in the presence of

IN THE WITNESS WHEREOF the applicant (s) have put their (respective) hand hereto day and year herein above written.

Signed and delivered by the with

in name in the presence of

1)

2)

Signature of officer acting in the

Premises for and on behalf of the

Governor of Odisha in the presence of

1)

2)

Signature (Full Name)

For and on behalf of APICOL/DNO

Date:

Seal

N.B: The decision of APICOL regarding finalization of assistance stands final.

ANNEXURE -X

Financial Assistance release certificate by the District Nodal Officer

Dated: _____

To

The Managing Director,
APICOL, Odisha.

Sub: Request for release of financial assistance under scheme Financial Assistance to Cold Storages.

Ref: Go-ahead Letter No. Dated

Sir,

A sum of Rs. (financial assistance amount) may be released in favour of statutory and non-statutory dues to be paid to the Government or public utility service providers having A/c No., Branch....., IFSC Code towards financial assistance on revival of Cold Storage under scheme Financial Assistance to Cold Storages. The said financial assistance amount has been duly verified and agreed upon by the applicant. The agreement to this effect has been executed on date The said amount may be credited to as per the bank account details mentioned below which has been verified by me.

Account Particulars	Electricity Dept	Commercial Tax dept.	Bank	Any other
Name of account holder				
Name of Bank				
Branch Name				
IFSC code				
Account number				

Yours faithfully,

Deputy Director Horticulture,

District.....

Copy to – Branch Manager,

N.B: The decision of APICOL regarding finalization of assistance stands final.