

Standard Operating Procedure (SOP) on transaction of seeds under DBT to be followed during Rabi 2024-25 through OTP based authentication system

- A farmer who intends to purchase seeds will visit to the nearest private dealer/PACS/LAMPS as usual like previous years.
- The farmer will ask the dealer the name of the desired seed, variety and quantity of seeds he intends to purchase.
- The dealer will ask the farmer to show his Farmers' ID & photo identity card (Aadhaar/Voter ID etc.) along with his mobile number.
- If the Farmers' ID and his mobile number match with the registered mobile number of the database, then all transactions will be made in that number. Otherwise, if the farmer has no access with the registered mobile number at present, then another mobile number as given by the farmer will be treated as the alternate mobile number and all transactions will be carried out through this number.
- The dealer will enter all the data in the Seed DBT portal using his credentials.
- An OTP will be sent by the system to the registered or alternate mobile number of the farmer as entered in the Seed DBT portal by the dealer. The farmer will share the OTP with the dealer.
- Then the dealer will make necessary entry in the Seed DBT portal like name of the seed, variety and quantity to be purchased. The system will show the amount to be deposited by the farmer and subsidy to be availed. The dealer will confirm it.
- Then the farmer will deposit full seed cost of seeds with the dealer. After deposit of the seed cost (All-in-cost price), the dealer will hand over the seeds along with the money receipt to the farmer.
- The process of transaction of seeds is now complete. The detail of transactions of seeds will automatically be reflected in NIC portal.
- The NIC will create transactions files separately basing on the seed subsidy like State Plan/ NFSM (Food grains)/NFSM (Oilseeds) as soon as possible preferably within seven days.
- The NIC will send these files to concerned scheme officer of the Directorate for approval.
- The concerned scheme officer will approve it and payment will be made to the farmers' bank account.

Role of Field Functionaries (VAWs/AOs) of Agriculture Department:

- They will make awareness regarding the procedure of Seed DBT.
- They will disseminate the proper information to the farmers about the approved cost structure and subsidy pattern of seeds.
- They will encourage the farmers regarding the updating of mobile number for generation of OTP during purchase of seeds.

Role of OSSC Ltd.:

- The OSSC will ensure the availability of seeds as per the distribution programme as well as the demand of seeds by the districts from time to time.
- The OSSC shall intimate the arrival/availability of seed stock at designated godown to the concerned BAO of the block where the godown is located for drawal of seed samples from the godown by the Seed Inspector for testing in the State Seed Testing Laboratory (SSTL).
- The OSSC will sell the seeds to the Dealers/PACS/LAMPS at the price excluding the Dealers/PACS/LAMPS margin, transportation, loading and unloading charges from the all – in - cost price approved by the Govt.
- The OSSC shall ensure online entry of seed transactions in Seed DBT portal of earlier stock lifted by the dealers before allowing subsequent lifting of seed stock.

Role of Pvt. Dealers/PACS/LAMPS:

- The Pvt. Dealers/PACS/LAMPS will verify the Farmers' ID of the farmer with any other Photo Identity proof like Voter ID/Aadhaar card etc. during purchase of seeds.
- An OTP will be sent by the system to the registered or alternate mobile number of the farmer. The dealer will make entry of the OTP received by the farmer in the Seed DBT portal.
- After verification of Farmers' ID, the Pvt. Dealer/PACS/LAMPS will enter the purchase details such as the crop, variety, lot number from the drop-down and no. of bags etc. in Seed DBT portal and hand over the seeds to the farmer along with a copy of money receipt.
- Before lifting subsequent stock from OSSC, the dealer shall complete the online entry of earlier stock sold to the farmer.

Role of NIC:

- The NIC will ensure about generation of subsidy files within three days of transaction of seeds.
- The NIC should give proper command in the DBT portal about the all-in-cost price, subsidy amount of seeds that can be availed by a farmer taking into account the maximum admissible subsidy for a farmer as per decision taken by the State Seeds Pricing Committee, so that there need not be any human intervention by the scheme officer at the time of approval of subsidy files.
- In case of failed transaction, NIC will ensure that the block-wise failure report will be shown to BAOs login in Odisha Seeds portal where BAO/AAO can update the details of farmer's bank account, so that farmers will get subsidy within 7 days.

Role of BAOs/AAOs:

- Upon getting information regarding the arrival/availability of seed stock at designated godown from OSSC the concerned BAO of the block where the godown is located

shall ensure drawal of seed samples from the godown by the Seed Inspector and send for testing in the State Seed Testing Laboratory (SSTL).

- In case of failed transaction of subsidy transfer, the BAO/AAO will contact the concerned farmer and collect his correct bank account details and make entry in the seed DBT portal immediately.
- The BAO/AAO can update the mobile number of the farmers anytime in the Seed DBT portal for a hassle-free transaction of seeds.
- The BAO/AAO shall monitor seed sale by the dealers along with online entry in time. Besides they shall record physical sale of seeds in Odisha Seeds portal using their credentials regularly.

Role of JDA and Scheme Officers:

- The concerned scheme officer will approve the subsidy files within five days of transaction of seeds so that subsidy will be credited to the farmers' bank account.
- JDA will monitor the payment of subsidy files within the stipulated time.