



**INSTITUTE ON MANAGEMENT OF AGRICULTURAL EXTENSION ( IMAGE )**  
**( AN AUTONOMOUS INSTITUTE OF GOVERNMENT OF ODISHA )**  
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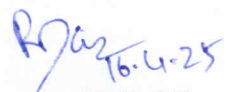
No. 1781 dt 16/04/2025

**CORRIGENDUM**

Following Modifications in the RFP No. 1641 Dt.09.04.2025 for “Selection of Event Management Agency for organization of State Level Krushak Divas-2025” has been made with respect to the decision made in the Pre-Bid meeting held on 15.04.2025.

Reference	Existing Clause	Corrigendum/Addendum
Page No.8 Section, 2.1 Sl. No.1 Eligibility Criteria	Single entity legally registered under appropriate authority in India. Consortium or Joint Venture is not allowed.  The Bidder must be a Company as registered under Indian Companies Act, 1956/2013 or a Society registered under The Societies Registration Act, 1860 or a Trust registered under the Indian Trusts Act, 1882 or a Partnership Firm registered under the Indian Partnership Act, 1932 or a Limited Liability Partnership registered under The Limited Liability Partnership Act, 2008	Proprietorship firm is also allowed to participate in the Tender Process.  Inserted at Clause No-2.1 at Sl.No.1 , Page No-8 of the RFP
Section-5 (Financial Proposal Submission Forms), FIN-2 Financial Proposal Page No- 30-32		The Financial Proposal form (FIN-2) has been modified and placed at Page No: 2-4 of this Corrigendum.
Section-6 (Annexures) Annexure-IV (Detailed BoQ of the event) Page No- 37-38		The detailed BOQ of the event has been modified and placed at Page No: 5-6 of this Corrigendum.

Other Terms & Conditions as mentioned in RFP document remain unchanged.

  
Director, IMAGE

**FIN-2**

**FINANCIAL PROPOSAL**

<b>INDICATIVE SPECIFICATIONS FOR AMENITIES TO BE PROVIDED FOR THE EVENT</b>						
<b>Sl. No.</b>	<b>Item of Work</b>	<b>Unit</b>	<b>Specification</b>	<b>Approximate Built up area/ Quantity</b>	<b>Rate per Unit (Rs.)</b>	<b>Amount (Rs.)</b>
1	One German Hanger With Cloth Ceiling	Sq.ft	160x100	16000		
2	One Mandap Shape Samiana With Cloth Ceilling	Sq.ft	25x25	625		
3	Exhibition Stall (Pagoda)	No.	10ft x10 ft	10		
4	Net Carpeting	Sq.ft		20000		
5	Synthetic Carpeting (Red)	Sq.ft		30000		
6	Iron Barricading	Running ft.		500		
7	Side Wallig -	Running ft.		1000		
8	Main Stage With Masking	No.	32ftx20ftx4ft	1		
9	LED Wall Backdrop	Sq.ft	24ftX10ft	240		
10	LED Back Drop Raiser	No.		1		
11	Guest LED	No.	6ftX4ft	2		
12	Tea Poy	No.	Glass	10		
13	White Leather Sofa	No.		10		
14	VVIP Chair for Stage	No.		10		
15	Banquet Chair	No.		800		
16	Podium with Branding	No.		2		
17	HCM Lounge	No.	20ft*20ft	1		
18	Bedi For Bhumi Puja	No.		1		
19	Tower AC for Stage	No.		4		
20	Flower Decoration (Stage, Gate, Hanger, Puja Mandap Samiana)	LS				

21	Flower Bouquet for VVIP	No.		10		
22	VIP Toilet	No.	2	2		
23	Good Quality Sound System	LS		1		
24	Stage light,T- Struss, Backdrop Goalpost grid	LS	LS	1		
25	Audience LED	No.	12*8	2		
26	Still Photography & Video Graphy	No.	1+1	1		
27	Setup for Live Streaming along with High Speed Internet Connection	LS		1		
28	Stand Fan for Audience	No.		20		
29	Genset with fuel (125KVA )	No.		2		
30	Main stage side wings	Sq.ft	6x10	2		
31	Box Gate	LS		1		
32	Dias Arrangements: Glass, Water , Snacks (Cookies, Dry fruits, chocolates) Coconut Water, Pen, Writing Pad, Jute Folder, Name Plate	LS		1		
33	Pole Kiosk	Sq.ft	5x2	30		
34	Welcome Backdrop	Sq.ft	10x10	8		
35	Standee	No.	6x3	20		
36	Exhibition stall top fascia branding	Sq.ft	10x4	10		
37	Umbrella	No.	Large Size	12		
38	Dustbin	No.	Large Size	10		
39	Cleaning of the Venue after the event	LS		1		
40	Transportation	LS				
41	Drinking Water (300 ml pack)	No.		3000		
42	Packed Tiffin (Veg Sansdwich, Samosa, Vegetbale Chop, Sweet Chhena Gaja, Butter Milk Tetra Pack)	No.		1000		

43	Kit (Jute Bag with Printing, White Cap with Printing, Writing Pad, Pen)	No.	650		
44	Usher for Stage	No.	2		
45	Anchor (Well Conversant in Odia)	LS	1		
<b>TOTAL</b>					
<b>GST (As Applicable)</b>					
<b>GRAND TOTAL</b>					

**Figure in Words:**

**N. B. - 1.** Quantities/ units mentioned are approximate and may vary as per requirement and final decision taken by the Organising Committee. The quantification does not entail claim to the successful bidder for work executed, but will be paid on actuals verified by a Team of verifying Officers only. The Organising committee reserves the right to alter, reduce, add, or delete any item, quantity, or specifications during the actual execution of work. Payment will be made as per actual on Pro rata basis.

**Authorized Signatory [In full and initials]:** \_\_\_\_\_

**Name and Designation with**

**Date & Seal:**

**Detailed BOQ of the Event**

INDICATIVE SPECIFICATIONS FOR AMENTIES TO BE PROVIDED FOR THE EVENT				
SL. No.	Item of Work	Unit	Specification	Approximate Built up area/ Quantity
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5	Synthetic Carpeting (Red)	Sq.ft		30000
6	Iron Barricading	Running ft.		500
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8	Main Stage With Masking	No.	32ftx20ftx4ft	1
9	LED Wall Backdrop	Sq.ft	24ftX10ft	240
10	LED Back Drop Raiser	No.		1
11	Guest LED	No.	6ftX4ft	2
12	Tea Poy		Glass	
13	White Leather Sofa	No.		10
14	VVIP Chair for Stage	No.		10
15	Banquet Chair	No.		800
16	Podium	No.		2
17	HCM Lounge	No.	20ft*20ft	1
18	Bedi for Bhumi Puja	No.		1
19	Tower AC for Stage	No.		4
20	Flower Decoration (Stage, Gate, Hanger, Puja Mandap Samiana)	LS		
21	Flower Bouquet for VVIP	No.		10
22	VIP Toilet	No.	2	2
23	Good Quality Sound System	LS		1
24	Stage light, T- Struss, Backdrop Goalpost grid	LS	LS	1
25	Audience LED	No.	12ft*8ft	1
26	Still Photography & Video Graphy	No.	1+1	1
27	Setup for Live Streaming along with High Speed Internet Connection	LS		1
28	Stand Fan for Audience	No.		20

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44	Usher for Stage	No.		2
45	Anchor (Well Conversant in Odia)	LS		1

**Clarifications to Pre-bid meeting held on 15.04.2025 for Selection of Event Management Agency for organization of  
"State Level Krushak Divas-2025"**

Sl. No.	Agency	Reference	Query/Clarification Sought	Clarification Issued
1.	Eyeball Promotions Pvt. Ltd.	FIN-2 (PAGE NO-30, POINT NO-17)	Please mention exact details (Size, Fabrication Type, etc.) for the HCM Lounge or share descriptive Images	20 ft*20 ft with attached toilet, leather sofa, tea poy, Air Conditioned and inside the hanger.
2.		PAGE NO-4, POINT NO-14	EMD may be exempted for MSME Startup registered firms.	As per RFP
3.	Enter Ten Event & Promotions	Bidder Data Sheet & Page No.4	Deposit of EMD is applicable to all or exempted to MSME registered bidders	As per RFP
4.		Annexure-IV Detailed BOQ of the Event & Page No.37	Clarification needed about flower. Is it fresh flower or artificial flower required for flower decoration.	Fresh flower.
5.	Sanket Communications Pvt. Ltd.	Section 2.3, Page No.10	EMD Exemption	As per RFP

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Sl. No.	Agency	Reference	Query/Clarification Sought	Clarification Issued
6.	Sanket Communications Pvt. Ltd.	Section 2.8 b (Technical Evaluation, 2 <sup>nd</sup> Stage, Sl. No.2), Page No.12	Similar event means. It should be of any ministerial visits/ CM / PM Programmes for any PSUs or government bodies. Need clarification on it.	<b>Similar Event</b> means a complete event including arrangement of German Hanger, Seating arrangement for audience, complete stage with light, sound, seating arrangement for VVIP (Hon'ble CM/ Hon'ble Minister), HCM Lounge/VIP Lounge, exhibition, stage coordination, dias arrangement etc, arrangement of LED, arrangement of Kits for participants, decoration with branding etc.
7.	Ckarnival Promotions Pvt. Ltd.	Page No. 4, Sl. No.38	Is the EMD exempted for MSME certificate holders, if yes could please advise what are the details we need to provide to get the exemption.	As per RFP
8.	Odisha Digital Pvt. Ltd.	Page No.8 Clause No.2.1 (Eligibility Criteria)	Request to please modify the clause to include experience in any Government event. The modified clause could be: "The bidder must have experience of at least 3 <b>"events" with any government department/PSU/Agency</b> (completed or ongoing) with contract value of the project being not less than <b>Rs 30.00 Lakhs</b> during the last 5 years (2020-21, 2021-22, 2022-23, 2023-24, 2024-25) under Central Govt. / State Govt. / Autonomous bodies / PSUs."	As per RFP
9.	Odisha Digital Pvt. Ltd.	Page No.12 Clause No.2 (Technical Evaluation)	Request to please modify the clause to include experience in any Government Event. The modified clause could be: "The bidder must have experience of	As per RFP

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Sl. No.	Agency	Reference	Query/Clarification Sought	Clarification Issued
			at least 3 "events" with any government department/PSU/Agency (Completed/ ongoing) with contract value of the project being not less than Rs.30.00 Lakhs during the last 5 years (2020-21,2021-22, 2022-23, 2023-24, 2024-25) under Central / State Govt. / Autonomous bodies / PSUs 3 assignments : 20 marks Each additional assignment : 5 marks (limited to 20 marks)	
10.	Cathexis, Bhubaneswar.	2.1 Prequalification /Eligibility Criteria	Requested to allow proprietorship firm to participate in that tender.	Refer Corrigendum
11.		2.3 EMD	As per Central Govt. rules MSME are exempted for EMD. Requested to allow for MSME registered agency.	As per RFP
12.	Seventh Avenue Eventz Pvt. Ltd.	Page No.4 Sl. No.2	Kindly consider revising the current selection method to Quality and Cost Based Selection (QCBS), as it offers a more comprehensive approach of Bidders by factoring in both quality and cost criteria.	As per RFP
13.	Seventh Avenue Eventz Pvt. Ltd.	Page No.8 Sl. No.4	We would appreciate it if you could provide more details regarding the nature of similar events.	<b>Similar Event</b> means a complete event including arrangement of German Hanger, Seating arrangement for audience, complete stage with light, sound, seating arrangement for VVIP (Hon'ble CM/ Hon'ble Minister), HCM Lounge/VIP Lounge, exhibition, stage coordination, dias arrangement etc, arrangement of LED, arrangement of Kits for participants, decoration with branding etc.








Sl. No.	Agency	Reference	Query/Clarification Sought	Clarification Issued
14.	Seventh Avenue Eventz Pvt. Ltd.	Page No.12 Sl. No- b Technical Evaluation (2 <sup>nd</sup> Stage)	In addition to evaluating Average Annual Turnover, Past Experience, and Years of Experience, It is proposed that an additional 20 marks be allocated for the Design and Planning of the Event, to be presented in the form of a PowerPoint presentation. The planning should showcase Event planning of Bhumi Puja and Akhi Muthi Anukula followed by meeting. Also the plans to invite and indulge 500 farmers from Khordha District. AS TO BE DESCRIBED IN TECH-6 & TECH-7  Accordingly, the marks for Past Experience and Years of Experience may be revised to 30 marks each	As per RFP
15.	Seventh Avenue Eventz Pvt. Ltd.	Page No.13 Sl. No- 2.9 Evaluation Process	We propose a <b>weightage-based</b> selection approach, with 70% allocated to Technical evaluation and 30% to Financial evaluation. This will ensure that agencies with greater relevant experience and a higher number of years in the field of Event Management are given due advantage over those who only meet the minimum qualifying criteria for similar experience and years of operation	As per RFP
16.	Seventh Avenue Eventz Pvt. Ltd.	Page No.13 Sl. No- 2.11 Contract Negotiation	How many bidders will be considered as preferred agencies during the Contract negotiation stage? In the event that the Client's proposal is not accepted by the 1st selected bidder during the Contract negotiation stage, will the project then be offered to the 2nd preferred bidder	Will be decided by the Tender Evaluation Committee

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Sl. No.	Agency	Reference	Query/Clarification Sought	Clarification Issued
17.	Seventh Avenue Eventz Pvt. Ltd.	Venue of the Event	Kindly provide additional details or A nearby landmark of the Venue. If available, please also share the Google Map/ GPS coordinates for better location accuracy.	Infront of the APICOL, adjacent to NH16
18.	Seventh Avenue Eventz Pvt. Ltd.	Page No.30,31 Sl. No- 11,25 Guest LED	Is the requirement same or different, please clarify.	Refer Corrigendum
19.	Seventh Avenue Eventz Pvt. Ltd.	Page No.31 Sl. No- 40 Transportation	Kindly explain in detail for whom the transportation service is required?	Transportation includes the transportation of materials required for event management to the venue.
20.	Color Plus	Section-2, Page No-8	Requesting to allow proprietorship firm to participate in this tender process.	Refer Corrigendum

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15/04/2025  
DD, IMAGE

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15/4/2025  
EE (Agril.), Hqr  
O/o- DA&FP (O)

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15/04/25  
JDA (R&CC)

JDA (Information)

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15/04/2025  
FA-cum-Deputy Secy  
DA&FE (O)

*[Signature]*  
15/04/2025  
FA-cum-CAO  
O/o- DA&FP (O)

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15-4-25  
Director, IMAGE